

## MEMORANDUM

**TO:** Groundwater Advisory Committee and Science Work Group

**FROM:** Co-Chair, Ron Kuehn

**DATE:** August 12, 2005

**RE:** Creation of Subcommittees of the Groundwater Advisory Committee Supported by the Working Groups

At our meeting on August 5, 2005, we arrived at some significant conclusions relevant to the operations of the Advisory Committee. The conclusions we reached were the following:

1. Subcommittees of the Advisory Committee Created.

We created two subcommittees of the Advisory Committee:

- 1) A Groundwater Protection Area (GPA) Subcommittee; and
- 2) A Groundwater Management Area (GMA) Subcommittee.

2. Structure of subcommittee work between full committee meetings.

Members of the full committee in attendance at the August 5<sup>th</sup> meeting volunteered to participate in one or both of the subcommittees that were formed. The participants from the Advisory Committee who volunteered to serve on subcommittees are as follows:

i. Groundwater Protection Area Subcommittee:

Ron Kuehn, Mike Carter, Dave Holdener, Bob Nauta, Carol McCartney, Jodi Sinykin

ii. Groundwater Management Area Subcommittee:

Lawrie Kobza, Dan Duchniak, Ron Kuehn, Andy Graham, Stuart Gross, Todd Ambs, Jodi Sinykin

3. Working group support of the Subcommittees.

The Geology, Hydrogeology, Hydrology and Public Health science work group will provide primary support for the GPA Subcommittee.

The Planning and Water Use work group will provide primary support to the GMA Subcommittee.

However, any work group member may volunteer to provide assistance to either or both of the Subcommittees.

4. Work by the Subcommittees/Work Groups between full committee meetings.

It was determined, to more expeditiously advance the work of the full committee, that the two Subcommittees would actively work on designated issues between full committee meetings. The Subcommittee Chairs designated by the Co-chairs Advisory Committee (DuWayne Johnsrud and Ron Kuehn) to direct this work were the following:

- i. Groundwater Protection Area Subcommittee – Ron Kuehn
- ii. Groundwater Management Area Subcommittee – Lawrie Kobza

5. Prioritization of issues.

It was decided that each Subcommittee chair would provide to their members, including the working groups that support the Subcommittees, with a list of issues necessary to achieve the statutory obligations of the full Advisory Committee. It was also decided that issues would be prioritized and a Subcommittee report on the progress made in addressing those issues would be made to the full Advisory Committee at the next meeting.

6. Subcommittee functions between meetings.

It was decided that the Chairs of the Subcommittees would communicate with their Subcommittee members by email with a memorandum identifying and offering a prioritization of issues to be addressed.

The Subcommittee members then can make suggestions for prioritization and issue identification by email to the entire Subcommittee or just to the Subcommittee co-chairs as they deem appropriate. All suggestions for resolution of these issues are welcomed.