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Funding Sources
Workshop Announcement

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(608)266-7555

Robert Ramharter, Section Chief
Environmental Loans Section
Bureau of Community Fin. Assist.
Department of Natural Resources
PO Box 7921
Madison, WI 53707-7921

Loan Interests

Funding Sources Workshops

Jerry Wilson

Please plan to attend one of the 16th Annual Funding Sources Workshops for drinking water and wastewater projects (see attached Workshop Announcement). These workshops, for municipalities and others planning to build or upgrade water or wastewater facilities, will provide information about available funding options. Speakers from Baxter & Woodman and the Wisconsin Rural Water Association will address infrastructure in Wisconsin. If you have a water or wastewater project in your near future, we encourage you to attend one of these workshops:

November 13, 2007

Plover, WI

November 14, 2007

Jefferson, WI

Pre-registration for the workshops is required. Workshop check-in starts at 9:30 a.m. with presentations beginning at 10:00 a.m. An informal sandwich lunch will be sponsored around noon, and the session should end at 2:00 p.m. Following the workshop, agency representatives in attendance will be available to meet one-on-one to discuss specific funding options.

There is **NO CHARGE** for attending a workshop or for lunch, but **you must pre-register**. If you are planning to attend, please provide a contact name, agency name and the number of attendees **to Jerry Wilson** at:

gerald.wilson@wisconsin.gov; or
608/264-8986; or

Jerry Wilson - CF
Department of Natural Resources
Community Financial Assistance
PO Box 7921
Madison WI 53707-7921

For more details, see the attached workshop announcement. If you have questions regarding the workshops, contact Jerry Wilson. ☐

ITA and PERF Deadline

December 31, 2007!

Jeanne Cargill

December 31, 2007 is the postmark, shipping and fax deadline for the Notice of Intent to Apply form (ITA) and Priority Evaluation and Ranking Form (PERF) for State Fiscal Year 2009 projects. Hand-delivered ITAs and PERFs need to be delivered to the Department and date-stamped no later than 4:30 p.m. on Friday, December 28, 2007. The Department is not open for business December 29-31.

You must submit an ITA and a PERF by the deadline if you intend to request funding from the Clean Water Fund Program (CWFP), the Safe Drinking Water Loan Program (SDWLP) or the Land Recycling Loan Program (LRLP) between July 1, 2008, and June 30, 2009. We encourage you to submit ITAs and PERFs well in advance of the December 31 deadline.

ITAs are valid for one state fiscal year. If your municipality submits an

ITA for a project but does not receive funding during the following fiscal year, you must submit another ITA to keep the project current with the Environmental Improvement Fund.

If you already submitted a PERF for your project and there is no change in the scope of that project, you do **not** need to submit another PERF. We require one PERF be submitted for each project.

Please describe your municipality's project in detail on the ITA and the PERF, and make sure the project descriptions on the ITA and PERF match each other. If your municipality is planning to apply for funds for more than one project, you must submit a separate ITA and a separate PERF for each project. An individual project solves a particular problem or has a particular solution to a problem. Each unique problem or solution can result in a different priority score. A detailed project description helps the DNR staff reviewing the ITAs and PERFs appropriately assign project numbers and scores for each project.

Do you have the most recent version of the ITA and PERF? From time to time we make changes to the ITA and PERF forms. Please visit our program website and check the Forms and Publications page at <http://www.dnr.wi.gov/org/caer/cfa/EL/Forms/forms.html>. You can view and print ITAs and PERFs for all EIF programs from this page. If you prefer, fill in the ITAs on line for the CWFP and the SDWLP before you print them out, but be aware that you can't save the data. If you need forms mailed to you, contact Deb Olson at 608-266-5889 or debra.olson@wisconsin.gov.

If you have ITA or PERF questions, contact the specialist for the appropriate program:

CWFP - Dan Olson at (608) 267-7475 or daniel.olson@wisconsin.gov.

LRLP - Maureen Hubeler at (608) 266-0849 or maureen.hubeler@wisconsin.gov.

SDWLP - Jeanne Cargill at (608) 267-7587 or jeanne.cargill@wisconsin.gov.

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Land Recycling Loan Program

Maureen Hubeler

The Land Recycling Loan Program (LRLP) received one application for the August 1, 2007 deadline and two applications for the October 1, 2007 deadline. The LRLP received the following applications:

City of New Richmond - \$3,204,300
City of Prairie du Chien - \$819,750
City of West Allis - \$1,006,020

At this time, the LRLP has \$6,850,432 to allocate to these projects, 40% (or \$2,740,173) of which we can allocate to landfill projects. We will publish a funding list after the governor signs the state budget.

Please contact Maureen Hubeler at 608-266-0849 or maureen.hubeler@wisconsin.gov if you have any questions regarding the LRLP.

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CWFP Hardship Assistance Update

Maureen Hubeler

Several municipalities requested hardship assistance on their Notice of Intent to Apply (ITA) for State Fiscal

Year (SFY) 2008. The Clean Water Fund Program (CWFP) received two financial assistance applications, but neither municipality had facility plan approval prior to the June 30 application

Calendar of Events

(See announcement for more information about Funding Sources Workshops)

November 13, 2007
Funding Sources Committee Workshop, 9:30am – 2:00pm
350 Water Way
WRWA, Plover

November 14, 2007
Funding Sources Committee Workshop, 9:30 am – 2:00pm
Fire Department, Jefferson

December 31, 2007
ITA & PERF deadline for CWFP, SDWLP, and LRLP

deadline, so these municipalities are not eligible for hardship assistance. Therefore, the CWFP will not publish a funding list for SFY 2008.

A municipality may be placed on the SFY 2009 Hardship Financial Assistance Funding List by meeting the following criteria:

- Median Household Income (MHI) must be 80% or less of the state's MHI. Currently Wisconsin's MHI (adjusted to 2005) is \$53,688 and 80% of this is \$42,950.
- Without hardship assistance, the estimated average annual residential

user charges must exceed 2% of the adjusted MHI.

A municipality must also:

- submit an ITA (Form 8700-195) and a Priority Evaluation and Ranking Form (8700-196) by December 31, 2007; and
- submit a completed Financial Assistance Application (Form 8700-203) and plans & specifications by June 30, 2008.

All the forms listed above are available on the Environmental Loans Section Forms & Publications web page, <http://dnr.wi.gov/org/caer/cfa/EL/forms/forms.html>, or contact Deb Olson at 608-266-5889 or debra.olson@wisconsin.gov.

Submit a Hardship Financial Assistance Preliminary Calculation Request (Form 8700-282) at any time to request a determination as to whether your municipality would qualify for hardship assistance.

For additional information, see our website at <http://dnr.wi.gov/org/caer/cfa/EL/Section/hardship.html> or contact Maureen Hubeler at 608-266-0849 or maureen.hubeler@wisconsin.gov. ☐

Remember the Small Loan Program?

Dave Calhoon

Is your municipality building a wastewater or storm water project with total estimated project costs of \$1 million or less? We'd like to remind you that, within the Clean Water Fund Program (CWFP), there is a subprogram called the Small Loan Program (SLP) that provides a streamlined financing alternative for such projects. Under the SLP, a municipality gets a loan from the State Trust Fund (STF) through the Board of Commissioners of Public Lands. An STF loan requires a general obligation pledge (rather than a revenue pledge). The municipality then receives

an annual subsidy payment from the SLP to help pay the interest on its STF loan. Since the STF is the lender, instead of the CWFP, and since the debt is a general obligation pledge, the application process is shorter and simpler. The financial review, in particular, is greatly streamlined. A municipality generally does not need to submit audit reports or financial statements, municipal or utility budgets, or debt information. In some cases, information on the municipality's user charge system is required. Also, the SLP reserves the right to require some information on an "if requested" basis.

The SLP may be especially useful for municipalities that need to do a storm water project but don't have a storm water utility. If a municipality wanted to get a loan from the CWFP for a storm water project and make a revenue pledge, it would need to have a storm water utility in place that could generate revenue through user charges to repay the debt. Since a GO pledge is required for the STF loan, the lack of a storm water utility that can generate such revenue isn't a problem. (Note: there may be good reasons for creating a storm water utility, though.)

The initial steps in the SLP application process are the same as for a CWFP loan; a municipality must submit a Notice of Intent to Apply (ITA) form and a Priority Evaluation and Ranking Form (PERF) and get DNR approval of its facility plan or engineering report and the plans and specifications for the project. Visit the following CWFP web page for detailed information on the SLP: <http://dnr.wi.gov/org/caer/cfa/EL/Section/small.html>.

If you have questions regarding the SLP, contact Dave Calhoon at 608-264-8844 or david.calhoon@wisconsin.gov. If you have STF questions, please contact Coletta DeMuth at 608-266-0034 or coletta.demuth@bcpl.state.wi.us.

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EL Staff in New Location

Jeanne Cargill

As of August 29, 2007, the Environmental Loans Section (EL) is in a temporary location at 345 West Washington Avenue in Madison. Offices of the program managers, project managers and support staff that administer the Clean Water Fund Program, Safe Drinking Water Loan Program and Land Recycling Loan Program are on the second floor of the West Washington facility.

The purpose of our temporary move is to allow building renovations at GEF 2 (101 South Webster Street). If construction proceeds according to plans, the Section should return to GEF 2 sometime during April 2008. Our new location when we return to GEF 2 will be on the second floor.

The mailing address for the Section is the same as it was prior to our move-- P.O. Box 7921, Madison, WI 53707-7921. In addition, all staff phone numbers and electronic mail addresses remain the same as they were at GEF 2. Please be aware that there may be a 1-day delay in mail delivery to our West Washington location. If you need a staff member to receive a document promptly, you may want to consider faxing it or hand delivering it to the West Washington location.

If you schedule a meeting with an EL staff member during the next several months, please verify the location of the meeting. Some meetings may continue to be held in GEF 2, although we do have some limited conference space available at 345 West Washington Avenue. ☐

