



State of Wisconsin \ DEPARTMENT OF NATURAL RESOURCES

Jim Doyle, Governor
Matthew J. Frank, Secretary

101 S. Webster St.
Box 7921
Madison, Wisconsin 53707-7921
Telephone 608-266-2621
FAX 608-267-3579
TTY Access via relay - 711

March 16, 2009

Timothy J. Anderson
General Manager
Perfect Environmental Performance, LLC
133 S. Butler St. Suite 20
Madison WI 53703

Subject: Acceptance Letter for Tier 1 of Green Tier

Dear Mr. Anderson:

Congratulations! The Wisconsin Department of Natural Resources (DNR) is pleased to approve your application and accept you into Green Tier. This letter of acceptance recognizes the value of Perfect Environmental Performance, LLC's (PEP) accomplishments to date. You have proposed future projects and goals in your application (see attached) which continue to demonstrate your commitment to superior environmental performance.

By entering the Green Tier program and through your commitment to an Environmental Management System (EMS), you will systematically identify opportunities for environmental improvement. Goals that PEP has committed to besides implementation of the EMS are work on energy efficient Habitat for Humanity homes, 15% targeted reduction in office energy consumption, and setting new carpooling and commuting objectives for 2010. By *September 15, 2009*, your EMS should either be certified to the ISO 14001 standard or documented as functionally equivalent (see attached guidance). You have also committed to perform an annual audit of your EMS, with every third audit performed by an outside environmental auditor approved by the department. Should circumstances arise that delay the fulfillment of these commitments, please notify us.

As a part of your commitments, you have agreed to submit to DNR an annual report regarding your participation in the program. These reports should document your current objectives and targets, as well as discuss any measured progress made toward those goals stated in your EMS or in your application. You should also present the results of your annual EMS audit, describing any non-conformances discovered and identifying actions taken or proposed to correct them. Your first report should be submitted by *March 15, 2010* and annually thereafter. Please refer to the attached Annual Report Guidelines for specifics on generating your annual report.

Our experiences have shown that organizations realize significant benefits from working regularly with an external group of interested stakeholders. As your participation in Green Tier matures, we would encourage you to collaborate with stakeholders in the development of your objectives and targets. We also ask that you describe this and other communications with interested persons in your annual report.

This letter authorizes your company to use the Green Tier logo on written materials related to your business. Please see the guidelines provided for further information regarding the use of the logo. The department has committed to annually celebrate your participation in the program through a press release, and will publicize PEP as a Green Tier participant on the DNR website.

PEP has elected to forgo the Green Tier incentive of a DNR assigned single point of contact. Instead PEP will work with single points of contacts assigned to Green Tier participants that choose to contract the services of PEP. If at some point in the future PEP should choose to have a single point of contact assigned, please notify us.

I want to welcome you as a Tier 1 participant in Green Tier and encourage you to work toward Tier 2 status in the future.

Sincerely,

/s/ Matthew Frank

Matthew J. Frank, Secretary
Wisconsin Department of Natural Resources

Attachments: [Tier 1 Application](#)
EMS Functional Equivalency Guidance
Annual Report Guidelines
Green Tier Logo Files and Guidance CD