

# Workshop Proposal & Reporting Form

*please keep a copy and return completed form with workshop evaluations*

Facilitator Contact Info	Restriction	Workshop Type(s)
Facilitator(s): _____ _____	<input type="checkbox"/> Open	<i>check all that apply</i>
Phone: _____ _____	<input type="checkbox"/> Restricted to: _____ _____	<input type="checkbox"/> Project WILD & WILD Aquatic
Email: _____ _____	_____	<input type="checkbox"/> Project Learning Tree (PLT)
	_____	<input type="checkbox"/> PLT Early Childhood
	_____	<input type="checkbox"/> Project WET

## Workshop Proposal Information

*please attach your agenda*

Workshop Details	Number of Guides Requested <small>prices reflect training fee</small>
Date(s): _____	PLT (IE060) _____ \$15
Time(s): _____	E.C. (EI5020) _____ \$10 (includes Music & Movement CD)
Location: _____ _____ _____	WILD (IE058) _____ \$25 (includes WILD Aquatic Guide)
_____	WET (CE5003) _____ \$20
County: _____	<b>Secondary Modules*</b> <small>supplements of PLT are \$7, unless noted otherwise</small>
Proposed # of participants: _____	Focus on Risk (IE087) _____ Municipal Solid Waste (IE086) _____
Ship materials to: _____ _____ _____	Forest Ecology (IE072) _____ Focus on Forests (IE073) _____
_____	Forests of the World (EI5031) _____ Places We Live (CE-5016) _____
_____	Energy & Society (CE5001) _____ \$25 each
_____	WILD: Science & Civics (CE5015) _____ \$20 each
ATTN: _____	<small>* PLT Workshops for secondary educators include one free \$7 module/participant</small>
	<small>Note: Combinations of 2 workshop types, deduct \$5/person Combinations of 3 workshop types, deduct \$10/person</small>

## Workshop Reporting Information

*due within 30 days following a workshop \**

Billing Information	Number of Guides Returned
<i>(if different from shipping)</i>	PLT: _____ EC: _____ WILD: _____ WET: _____
Billing party: _____	Focus on Risk: _____ Municipal Solid Waste _____
Address: _____ _____ _____	Forest Ecology: _____ Focus on Forests: _____
_____	Forests of the World: _____ Places We Live: _____
_____	Science & Civics: _____ Energy & Society: _____
ATTN: _____	Actual number of participants in attendance: _____

\*If completed reporting form is not returned within 30 days, you will be charged for the total number of books ordered.

**WDNR- PLT/WILD/WET**

101 S. Webster St. E1/2

Madison, WI 53703

Phone: (608) 264-6280

Fax: (608) 264-6293

e-mail: [dnrpltwildwet@wisconsin.gov](mailto:dnrpltwildwet@wisconsin.gov)

Web: [dnr.wi.gov/education/pltwildwet/](http://dnr.wi.gov/education/pltwildwet/)

