

## Step 2: Discovery and Inventory



### Assessment Verification Form

*Notice: Participation in the Green & Healthy Schools program is completely voluntary. To verify that your school has completed the Discovery and Inventory step of the Wisconsin Green & Healthy Schools program, provide complete information as requested on this form. Names of participating schools will be posted on the Green & Healthy Schools website and information about implemented school practices may be used to promote healthy and environmentally sound behaviors and educate students. Wisconsin Open Records Law requires the Department to provide records, including personal information, upon request [ss. 19.31-19.39, Stats]. This form is prepared as part of the Department's policy on education as authorized by NR 1.70 (3) of the Wisconsin Administrative Code.*

#### Instructions

1. Complete this form by filling in the designated fields and checking each of the boxes to verify that each criterion is met.
2. Once the form is complete, have it signed by the Green & Healthy School contact and the school principal.
3. Mail verification to:

**Wisconsin Department of Natural Resources**  
**Attn. Wisconsin Green & Healthy Schools Program – WA/5**  
**P.O. Box 7921**  
**Madison, WI 53707-7921**

We are here to assist your school in becoming a Green & Healthy School. If you have any questions regarding this verification or the Wisconsin Green & Healthy Schools program, please email [DNRG&HSchools@wisconsin.gov](mailto:DNRG&HSchools@wisconsin.gov).

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#### SCHOOL INFORMATION

School Name \_\_\_\_\_ Date \_\_\_\_\_

School Address \_\_\_\_\_

City \_\_\_\_\_ State WI Zip Code \_\_\_\_\_

Green & Healthy School Contact \_\_\_\_\_

Green & Healthy School Contact – School Job Title \_\_\_\_\_

Green & Healthy School Contact – Phone Number (\_\_\_\_\_) \_\_\_\_\_

Green & Healthy School Contact – E-mail \_\_\_\_\_



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## DISCOVERY AND INVENTORY CRITERIA

- Our school has completed the Step 2 Assessments for the Waste & Recycling, Energy, Water, School Facilities & Grounds\*, Healthy Lifestyle\*, \_\_\_\_\_ and \_\_\_\_\_ sections (list the two you selected).

\*If your school signed the Green & Healthy School Step 1: Pledge form **before** February 1, 2010, you do not need to complete School Facilities & Grounds and Healthy Lifestyles as *required* topics. However, your school may choose to complete them as *optional* topics. If your school signed the Green & Healthy School Step 1: Pledge form **after** February 1, 2010, you are required to complete the topics of School Facilities & Grounds and Healthy Lifestyles.

- Our school has a recycling program in place and recycles: office paper, newspaper, magazines, corrugated cardboard, aluminum cans, steel cans, glass bottles and jars, plastic containers (#1 and #2), major appliances, waste tires, lead-acid vehicle batteries, yard materials, and used motor oil if generated at the school.
- Our school recycles fluorescent bulbs and used computers or manages them as hazardous waste.
- Our school is serviced by a private well or nontransient, noncommunity water system and is sampled regularly to assure that contaminant levels are below the federal drinking water standards in the Wisconsin Administrative Code Ch. NR 809.

**OR**

- Our school is exempt from this requirement. We are serviced by a different water system (i.e., municipal, community supply well, etc.).

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## CERTIFICATION

To the best of my knowledge, I certify that all of the above information is true.

Green & Healthy School Contact's Signature \_\_\_\_\_

Date \_\_\_\_\_

Principal's Signature \_\_\_\_\_

Date \_\_\_\_\_

Good job! Once we receive and review your verification, we will send you a Green & Healthy Schools "Under Construction" Certificate and stickers recognizing your school's ongoing commitment in the journey to become a Wisconsin Green & Healthy School. Good luck with Step 3: Action and Implementation!



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