

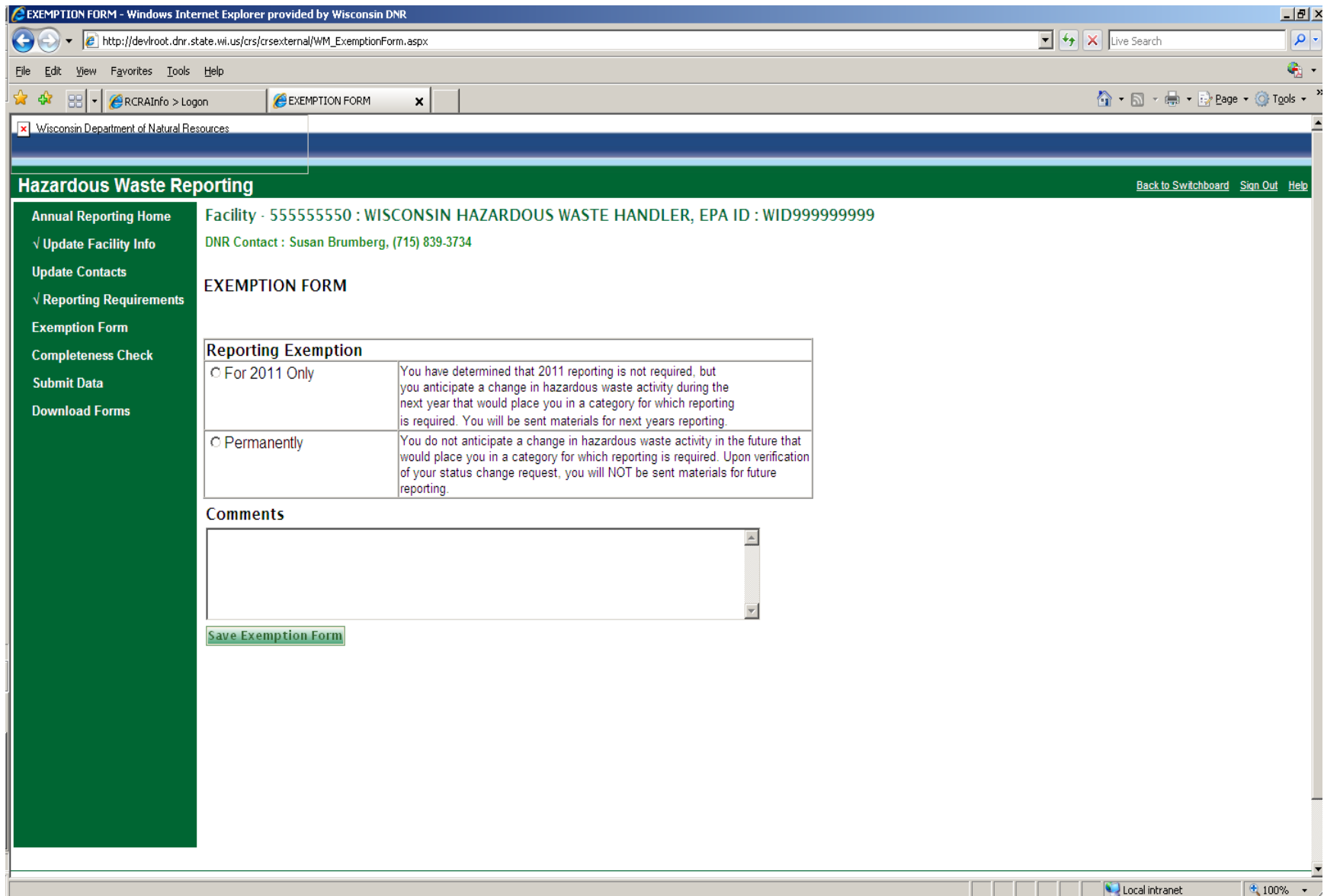
## Exemption Form

- Used by very small quantity generators and non-generators (with no TSD, POTW or Permanent Collection Facility activity) to indicate that the rest of the report is not required for the site
- Non-generators indicate reasons why site did not generate hazardous waste during reporting year
- Identify whether the exemption is temporary (for this reporting year only) or permanent
- Click Save Exemption Form button when finished
- Print Exemption Form, have waste report certifier sign it and send it to the DNR (as a substitute for the Certification Form)

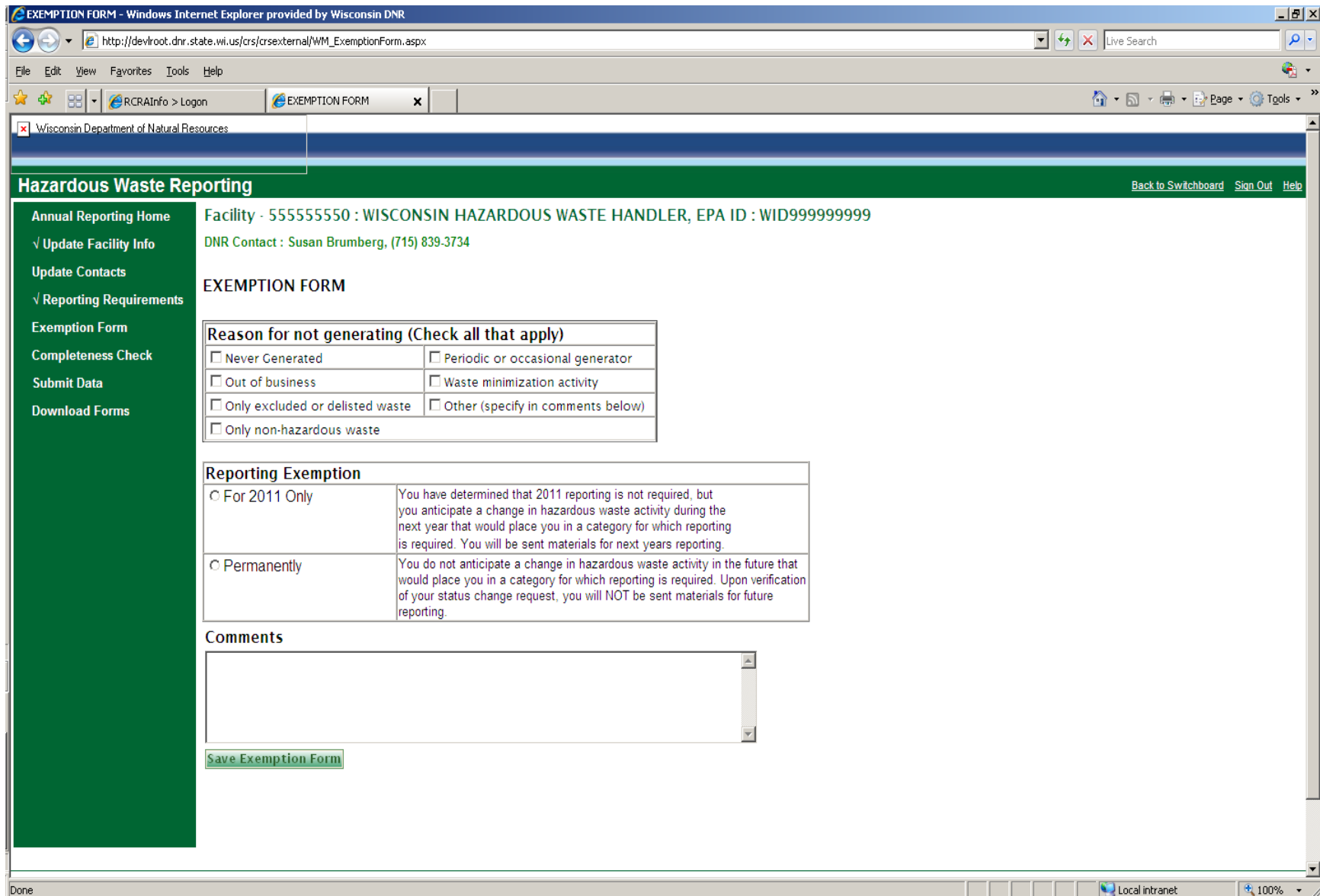
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The Web Reporting System provides an Exemption Form to the user if the facility is not required to complete the rest of the report (sites that are either a very small quantity generator or a non-generator with no activity as a treatment, storage, disposal facility, a publicly owned wastewater treatment works or a permanent collection facility). All sites completing this form must identify whether the exemption is temporary (for the current reporting year only) or is permanent. Non-generators also indicate any or all of six reasons why the facility did not generate hazardous waste during the reporting year. If Other is checked, specify the reason in the Comments section.

Click the Save Exemption Form button. After submitting the Exemption Form through the Web Reporting System, you must also print the Exemption Form, have the waste report certifier at your site sign it, and send the form to the DNR at the address at the top of the form. The Exemption Form is a substitute for the Certification Form. Your reporting exemption request will be evaluated by DNR regional staff and the requested change will be made if appropriate.



Here is an example of the Exemption Form to be completed by a very small quantity generator.



The Exemption Form to be completed by a non-generator is similar, but also provides a place to indicate the facility's reasons for not generating hazardous waste during the reporting year.