

5-Step Registration Instructions for RU Grant Applications

Step 1: Make sure you have a valid, unique e-mail address.

If you don't have an e-mail address, there are several free e-mail services available such as Gmail by Google or Yahoo!mail.

Step 2: Request a Wisconsin User ID at <https://on.wisconsin.gov/WAMS/SelfRegController>

If you already have a Wisconsin User ID, SKIP step 2 and step 3 in these instructions. You only need to register with the DNR Switchboard.

Step 3: Activate your Wisconsin User ID

You will receive an e-mail with a link to activate your account. Open the e-mail and click the link to activate your account. Note that you must do this within 4 days.

Step 4: Register on the Switchboard at <http://dnr.wi.gov/environmentprotect/switchboard/ebp.html>

Step 5: Receive a confirmation e-mail that your registration is complete.

If you have ANY questions we encourage you to contact our Help Desk at (608) 267-3123 or dnrswitchboardhelpdesk@wisconsin.gov