

**Summary of Public Comments Received About
Department Proposal for development of a Program Guidance Document for the
Summer Tribal Youth Grant Program**

A. Overview. One (1) comment was received by the Department of Natural Resources during the 21-day public comment period. That comment asked for clarification of three items in the Program Guidance, as follows:

1) Does Wisconsin DNR intend to incorporate the *Program Guidance* document into the annual grant agreement, either as an addendum to the agreement or by reference in *Part 5: Special Conditions*? This point could also be clarified in the *Program Guidance* document in *Part XII Grant Award and Grant Agreement*.

DNR Response: The DNR will incorporate the Program Guidance in the grant agreement by reference as Special Condition B.10. The final Program Guidance document will be revise to clarify this point (Part XII, Grant Award and Grant Agreement).

2) Please clarify whether electronic records are sufficient to meet requirements under *Part XVI Records Retention*.

DNR Response: Electronic records are sufficient to meet the requirements under Part XVII Records Retention. The following note will be added to Part XVI:

"Note: Electronic copies of records are sufficient to meet Department requirements as long as accessibility of the format is maintained for the life of the record."

3) Please clarify the effective date for the *Program Guidance*. It is unclear whether the process outlined in the document is effective immediately upon approval of the proposed document, or upon the execution of a new STYP grant agreement.

DNR Response: We expect that the final Program Guidance will be posted to the DNR Program Guidance web page by the end of September 2016 and will be effective on that date. The Program Guidance will be incorporated into the next set of STYP grant agreements written, estimated for April 2017.

B. Summary of Changes. See DNR Responses interspersed above.

C. Other Comments. None

D. Communication Efforts. The final *Summer Tribal Youth Program Guidance* will be posted on the Summer Tribal Youth Program webpage at <http://dnr.wi.gov/aid/styp.html>. Posting of this program guidance will be publicized through a news release, to almost 1,000 subscribers through a DNR GovDelivery message.

Prepared by: Karen Blodgett, Grant Manager
Phone: (715) 836-6574
Date: September 15, 2016

Complete comment received appears on the next page.

From: Cara Kulhanek
To: Blodgett, Karen A - DNR
Cc: Mary Simono; Jennifer Mabrier
Subject: FW: Summer Tribal Youth Program
Date: Monday, August 01, 2016 12:08:24 PM
Attachments: image013.png
image015.png

Good Afternoon, Karen:

Thank you for providing Tribes with the opportunity to comment on the proposed *STYP Program Guidance*. I have provided a preliminary response below from my perspective. FCP [what does this mean?] may submit additional comments once all appropriate staff have had an opportunity to review the document.

Preliminary Response to Wisconsin DNR's call for public comments regarding the proposed *STYP Program Guidance*:

- 1) Does Wisconsin DNR intend to incorporate the *Program Guidance* document into the annual grant agreement, either as an addendum to the agreement or by reference in *Part 5: Special Conditions*? This point could also be clarified in the *Program Guidance* document in *Part XII Grant Award and Grant Agreement*.
- 2) Please clarify whether electronic records are sufficient to meet requirements under *Part XVI Records Retention*.
- 3) Please clarify the effective date for the *Program Guidance*. It is unclear whether the process outlined in the document is effective immediately upon approval of the proposed document, or upon the execution of a new STYP grant agreement.

Thank you.

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