State of Wisconsin
Department of Natural Resources
and Laboratory of Hygiene

Inorganic Test Request

Form 4800-015 (R 2/09) Page 1 of 2

ID, License, Permit or STORET Number	Point or Outfall Number	Field Number	County No.	Program Code	Region
_ _ _ _ _ _ _ _ _ _	_ _ _ _ _ _ _ _ _	_ _ _ _ _ _ _ _ _ _	_ _	_ _	_

Waterbody Number	Sample Address or Location
_ _ _ _ _ _	

Sample Point Description / Sampling Device

Send Report To

DNR User ID	Date Results Needed (mm/dd/yyyy)
Name (Last, First)	
Address	
City / State / ZIP	
Account Number _ _ _ _ _	Collected By
Lakes Grant or Project Number _ _ _ _ _ _ _ _ _	Telephone Number
Begin or Grab Date (mm/dd/yyyy)	Begin Time (24-hr clock)
End Date - For Composite Samples Only (mm/dd/yyyy)	End Time (24-hr clock) - For Composite Samples Only

Enforcement? ☐ Yes ☐ No If yes, include chain of custody form.

If Field QC Sample (select one): ☐ Duplicate ☐ Blank ☐ _____

Sample Type (select one)

- ☐ SU Surface Water
- ☐ NP Storm Water
- ☐ E Public Drinking Entry Point
- ☐ W Public Drinking Well/Source
- ☐ D Public Drinking Distribution
- ☐ PO Private Well
- ☐ X Non-Potable Well
- ☐ _____
- ☐ EF Effluent (Treated Wastewater)
- ☐ IF Influent (Untreated Wastewater)
- ☐ MW Monitoring Well
- ☐ SE Sediment
- ☐ SL Sludge
- ☐ SO Soil
- ☐ TI Tissue
- ☐ OW Waste

For Lab Use: Priority

Sample Reason (Drinking Water - select one)

- ☐ N New Well
- ☐ I Investigation
- ☐ W Raw water (drinking)
- ☐ C Confirmation (follow up)
- ☐ D Compliance

Depth of Sample (feet or meters) ___ (F or M) _ _ _ _ _ _ _

Is Sample Disinfected? ☐ Yes ☐ No If Yes, how? _____

If field filtered, indicate by checking the box on this sheet and noting on the lid of the sample bottle.

Plastic Quart (946 ml) Bottles (No Chemical Preservation)

☐ Sample field filtered? (Check box if yes)

- ☐ Total Solids
- ☐ Volatile Total Solids
- ☐ Suspended Solids (500 ml needed)
- ☐ Vol. Susp. Solids
- ☐ Total Dissolved Solids
- ☐ $CBOD_5$ Total (carbonaceous)
- ☐ BOD_5 Total (900 ml needed)

BOD Estimate Required:

_ _ _ _ _ mg/l

- ☐ BOD_5 Dissolved
- ☐ Chlorophyl A (if Field Filtered, give ml _ _ _ _ _ filtered)
- ☐ Alkalinity, pH, & Conductivity
- ☐ pH only **(non-Waste or non-Compliance)**
- ☐ Chloride
- ☐ Color
- ☐ Fluoride
- ☐ Sulfate
- ☐ Turbidity
- ☐ MBAs Screening
- ☐ _____
- ☐ _____

250 ml Bottle (add NaOH to pH > 12)

- ☐ Cyanide, Total
- ☐ Cyanide, Amenable to Chlorination

60 ml Bottle (No Chemical Preservation)

☐ Sample field filtered? (Check box if yes)

- ☐ $NO_2 + NO_3$ as Nitrogen (Drinking Water)
- ☐ Nitrite (NO_2) as Nitrogen
- ☐ Diss.-Orthophosphate
- ☐ Diss. Silica

Quart Mason Jar (Also TCLP Metals)

- ☐ Oil & Grease (3 qts) (Acidify w/ Sulfuric Acid)
- ☐ pH (Waste Samples Only)

250 ml Bottle for Nutrients or Metals - Check each of the boxes that apply

Metals Bottle 250 ml **(Acidify W/Nitric Acid)**

☐ Sample field filtered? (Check box if yes)

☐ Low Level Metals (e.g., clean sampling) **Note**: Special Bottles & Acid Needed **+**

☐ TCLP (Toxicity Characteristic Leaching Procedure) (*TC Regulated Metals)(Use Mason Jar)

For non-drinking waters, total recoverable metals will be run unless otherwise instructed.

- ☐ Antimony +
- ☐ Arsenic* +
- ☐ Barium* +
- ☐ Beryllium +
- ☐ Cadmium* +
- ☐ Calcium
- ☐ Chromium, Total*
- ☐ Chromium, Hexavalent
- ☐ Copper +
- ☐ Hardness-as $CaCO_3$
- ☐ Iron
- ☐ Lead* +
- ☐ Magnesium
- ☐ Manganese +
- ☐ Mercury* +
- ☐ Nickel +
- ☐ Selenium* +
- ☐ Silver* +
- ☐ Sodium
- ☐ Thallium +
- ☐ Zinc +
- ☐ _____
- ☐ _____
- ☐ _____

Nutrients Bottle 250 ml **(Acidify W/Sulfuric Acid)**

☐ Sample field filtered? (Check box if yes)

- ☐ Tot.-Phosphorus
- ☐ $NO_2 + NO_3$ as Nitrogen
- ☐ Total Kjeldahl-N
- ☐ Ammonia-N
- ☐ Chemical Oxygen Demand (COD)
- ☐ Tot. Dis. Phosphorus **(filter, then acid preserve in 60 ml bottle)**

Where required, has sample been chemically preserved and has pH been checked?

☐ Yes ☐ No

Initials _____ Date _____

Additional parameters or instructions to laboratory

Field Parameters - Optional

Sample Temperature - field (°C) ___ . ___

Ambient Air Temperature - field (°C) ___ . ___

DO field (mg/l) ___ . ___

pH (su) field ___ . ___

Secchi Depth (feet or meters) ___ F or M ___ . ___

Secchi Depth Hit Bottom? ☐ Yes ☐ No

Cloud Cover % ___ %

Cond-fld (µS/CM@25°C) ___

Gage Height (ft) ___ . ___

Flow cfs ___ . ___

Flow MGD ___

Depth to Groundwater (ft) ___

Top of Sampling Interval ___ F or M ___ . ___

Bottom of Sampling Interval ___ F or M ___ . ___

Turbidity (NTU) ___ . ___

Transparency Tube (cm) ___ . ___

% Saturation ___ . ___

Partial Instructions

See Chapter 4 "Lab Slips" of the Field Procedures Manual (see http://intranet/int/es/science/ls/fpm/IV.htm) for further instructions and definitions.

The **ID, License, Permit or STORET Number** and **Point or Outfall Number fields** should contain the appropriate IDs, left justified, for the program system the sample is for:

Program	ID Number	Example	Pt. or Outfall	Example
Water Supply - Privates	Unique Well No.	AA999	Blank	
Water Supply - Publics RAW	PWS ID No.	24100567	Well No.	002
Water Supply - Publics DIST	PWS ID No.	24100567	Blank	
Waste Management	License No.	00130	Point ID	101
Watershed Management	Permit No.	0000030	Outfall No.	001
Fish Management & Habitat Protection	Storet No.	265013	Blank	
Remediation & Redevelopment	CERCLIS No.	006094197	Point ID	001
Remediation & Redevelopment	FID	268181770	Point ID	001
Remediation & Redevelopment	Brownfields No.	000000003	Point ID	001

The **Sample Address or Location field** should be the "entity" name, and depends on the program the sample is for. For example, Facility, Site, Licensee, River/Lake, Owner, etc. Following this information, include the address of the facility or site (if appropriate).

The **Sample Point Description field** should include a description of the point within the property that the sample was collected. For example, secondary settling tank effluent or faucet prior to pressure tank.

The **Program Code** is a two-digit DNR program abbreviation such as WT for Watershed, DG for Drinking and Groundwater, WA for Waste Management, and etc.

The **Region Code** is a single numeric code for the appropriate DNR region (1 is SCR, 2 is SER, 4 is NER, 6 is WCR & 7 is NOR). The computer will assign a region based on the county.

The **Account Number** must be completed in order for the samples to be billed to the correct funding source. If you are unsure what the proper account number is refer to http://intranet/int/es/science/ls/Account.htm or contact the DNR Laboratory Coordinator or the State Laboratory of Hygiene.

The **Lake Grant or Project Number field** should include the Lake Planning Grant Number or the Project Number.

County Code

Adams	01	Florence	19	Marathon	37	Rusk	55
Ashland	02	Fond du Lac	20	Marinette	38	St. Croix	56
Barron	03	Forest	21	Marquette	39	Sauk	57
Bayfield	04	Grant	22	Menominee	40	Sawyer	58
Brown	05	Green	23	Milwaukee	41	Shawano	59
Buffalo	06	Green Lake	24	Monroe	42	Sheboygan	60
Burnett	07	Iowa	25	Oconto	43	Taylor	61
Calumet	08	Iron	26	Oneida	44	Trempealeau	62
Chippewa	09	Jackson	27	Outagamie	45	Vernon	63
Clark	10	Jefferson	28	Ozaukee	46	Vilas	64
Columbia	11	Juneau	29	Pepin	47	Walworth	65
Crawford	12	Kenosha	30	Pierce	48	Washburn	66
Dane	13	Kewaunee	31	Polk	49	Washington	67
Dodge	14	La Crosse	32	Portage	50	Waukesha	68
Door	15	Lafayette	33	Price	51	Waupaca	69
Douglas	16	Langlade	34	Racine	52	Waushara	70
Dunn	17	Lincoln	35	Richland	53	Winnebago	71
Eau Claire	18	Manitowoc	36	Rock	54	Wood	72