Print... Save...

State of Wisconsin
Department of Natural Resources
dnr.wi.gov

Great Lakes Fish and Sturgeon
Commercial Fisher / Wholesale Fish Dealer Inventory Report

Form 4100-117 (R 10/16)

Read all instructions on the back of this form before filling out. A separate inventory report form is required to be completed for each license and for each location at which fish are possessed, stored or controlled.

License You are Reporting Under: (Check ONLY ONE)

- ◯ Great Lakes Commercial Fisher – License # _____
- ◯ Wholesale Fish Dealer – License # WH _____
- ◯ Shovelnose Sturgeon Permit # _____

Inventory Date:

Inventory Taken:

- ◯ Prior to Any Catch and Transactions for the Day
- ◯ After All Catch and Transactions for the Day

Inventory Type: (Check One)

◯ Initial ◯ Annual

If initial inventory, you must enter the month and day when future annual inventories will be completed. _____ Month _____ Day

Business or Storage Facility Where Fish are Located:

Name _____ Address _____

City _____ State _____ ZIP Code _____

Species	Condition	Weight and Unit of Measure
Enter the name of each Great Lakes or sturgeon species under your control or in your possession. Use only these names: **Alewife, Burbot, Chubs, Lake Herring, Lake Trout, Menominee, Shovelnose Sturgeon, Siscowet, Smelt, Whitefish, Yellow Perch**	Enter the appropriate condition for each species listed. If not listed here, write in a description of the condition. **1 - Round, 2 - Dressed/fresh, 3 - Dressed/frozen, 4 - Dressed/smoked, 5 - Fillet/fresh, 6 - Fillet/frozen, 7 - Fillet/smoked, 8 - Chunked/fresh, 9 - Chunked/frozen, 10 - Chunked/smoked, 11 - Snipped/fresh, 12 - Snipped/frozen, 13 - Eggs & Guts, 14 - Eggs/unfinished, 15 - Eggs/finished**	Enter the weight of each species/condition and circle the appropriate unit of measure (lbs or kgs).
		Lbs Kgs
		Lbs Kgs
		Lbs Kgs
		Lbs Kgs
		Lbs Kgs
		Lbs Kgs
		Lbs Kgs
		Lbs Kgs
		Lbs Kgs
		Lbs Kgs
		Lbs Kgs
		Lbs Kgs

This inventory shall be furnished to the Department of Natural Resources (department) within 15 days after the inventory is completed.

I certify that this report is true and accurate.

_____ *(Signature of Licensee) _____ (Printed Name of Person Signing) _____ (Date)

* If license is issued in the name of the business, signature must be person duly authorized to submit this on behalf of the licensed business.

CONFIDENTIALITY REQUEST

I hereby request that the Department of Natural Resources keep the information on this record confidential pursuant to s. 29.503(5)(d) and s. 29.519(5)(dm) Wis. Stats.

_____ *(Signature of Licensee) _____ (Date)

Notice: Use of this form is required by the Department of Natural Resources for inventory reporting of Great Lakes fish and all species of sturgeon pursuant to s. 29.503(5)(br) and s. 29.519(5m), Wis. Stats. Failure to submit this form may result in civil or criminal penalties and/or the suspension or revocation of your wholesale fish dealer or commercial fishing license as provided in s. 29.971(1)(b) and s. 29.971(12), Wis. Stats.

Instructions

Applicability to Great Lakes Commercial Fishers: s. 29.519(5m), Wis. Stats. Inventory. Each **commercial fishing licensee** shall prepare an annual inventory of Great Lakes fish and all species of sturgeon owned by the licensee or in the licensee's possession or control at the time that the inventory is prepared, including such fish maintained in cold storage facilities. The inventory shall be furnished to the department within 15 days after the inventory is completed. The inventory shall be recorded on a form available from the department and shall include the weight of the fish in pounds or kilograms, the species of the fish, the condition of the fish, and the address of the location of the fish.

Applicability to Wholesale Fish Dealers: s. 29.503(5)(br), Wis. Stats. Inventory. Each **wholesale fish dealer** shall prepare an annual inventory of Great Lakes fish and all species of sturgeon owned by the wholesale fish dealer or in the dealer's possession or control at the time that the inventory is prepared, including such fish maintained in cold storage facilities. The inventory shall be furnished to the department within 15 days after the inventory is completed. The inventory shall be recorded on a form available from the department and shall include the weight of the fish in pounds or kilograms, the species of the fish, the condition of the fish, and the address of the location of the fish.

Applicability to Shovelnose Sturgeon Permit Holders: Under s. 29.503 (1)(e) each Shovelnose Sturgeon Permit holder is considered a wholesale fish dealer if he/she buys, barters, obtains, sells, solicits, or processes shovelnose sturgeon (including roe) in any manner for himself or herself or any other person for sale to anyone other than a consumer. Under s. 29.503 (5)(br) each wholesale fish dealer is required to report their annual inventory of sturgeon.

LICENSE YOU ARE REPORTING UNDER: Check the box for the license you are reporting under.

INVENTORY DATE: Report the date when the physical inventory was completed.

INVENTORY TAKEN: Check the box indicating if the inventory was taken prior to any transactions for that day or after all transactions for that day.

INVENTORY TYPE: Check the “Initial” box if you have never previously completed and submitted this report to the Department under this license number. Check the “Annual” box if you have previously completed and submitted this report to the Department. If the “Initial” box is checked, you must enter the month and day when future “Annual” inventories will be completed and submitted to the Department.

BUSINESS OR STORAGE FACILITY WHERE FISH ARE LOCATED: Report the **Name of Business or Storage Facility, Street Address, City, State, and Zip Code** of the physical location of the fish. Complete and submit a separate form for each physical location at which fish are stored, possessed or under the control of the licensee or wholesale fish dealer business.

SPECIES: Enter the appropriate species name for each species in your possession or under your control. A separate line is required for each species. Use only the names listed on the form. You may report additional species if you so choose.

CONDITION: Report the appropriate condition for each species code listed. A separate line is required for each species and condition. For example, if you have yellow perch that are dressed/fresh and you have yellow perch that are fillet/frozen, you need to enter those on two separate lines.

WEIGHT AND UNIT OF MEASURE: Report the weight of each species/condition combination and circle the appropriate unit of measure (lbs or kgs).

LICENSEE SIGNATURE AND PRINTED NAME: The licensee shall sign the report. If the license is issued to a business rather than an individual, the licensed business shall authorize someone to sign and submit the report on behalf of the business. ALSO PRINT the name of the person signing.

DATE: Provide the date the report was signed.

SUBMISSION OF FORM: The completed and signed/dated form shall be delivered within 15 days of completing the inventory to:

WI DNR
Commercial and Wholesale Fish Inventory/LE
2984 Shawano Avenue
Green Bay, WI 54313