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State of Wisconsin
Department of Natural Resources
Bureau of Natural Heritage Conservation
Attn: Endangered Resources Review Program
PO Box 7921, Madison WI 53707-7921
dnr.wi.gov

Voluntary Expedited Endangered Resources Review Request

Form 1700-047E (R 10/14)

Voluntary Expedited Endangered Resources (VEER) Reviews are a voluntary service offered to customers in a guaranteed turnaround time of 7 working days. You may still use the regular Endangered Resources (ER) Review Request process established in NR 29, Wis. Adm. Code, at a lower cost. The turnaround time for regular ER Reviews varies depending on workload and staffing.

Notice: A VEER Review of a proposed land development, management, planning, or similar type of project will provide the requester with information from Wisconsin's Natural Heritage Inventory (NHI) database and other sources on rare plants and animals, high quality natural communities, and other endangered resources that may be impacted by the proposed project. The VEER Review will also include specific recommendations to help projects comply with Wisconsin's Endangered Species Law (s. 29.604, Wis. Stats.) and other laws and regulations protecting endangered resources. Personal information collected will be used for administrative purposes and may also be provided to requesters to the extent required by Wisconsin's Open Records Law (ss. 19.31-19.39, Wis. Stats.)

Instructions: *Before completing this form, please read the information on Page 3 regarding VEER Review service availability, processing, and fees.* The following materials are required to process this request. Send all materials to the address above.

- q Completed, signed form
- q Map(s) delineating the project area, preferably a topographic map and digital orthophoto (aerial photo)
- q Photographs that clearly show the project area, including natural features and vegetation present on site
- q Additional relevant information and reports (e.g., detailed project and habitat descriptions, wetland delineation, site plans)
- q Minimum fee due upon application, which covers up to three hours of time to complete the VEER Review. Make checks payable to the ER Review Program. Upon completion of the VEER Review, the requester will be invoiced for any additional time (in excess of the initial three hours) required to complete the VEER Review (see Page 3).

Section 1: Requester Information (VEER Review, correspondence and invoice will be sent to this person)

Name		Organization		
Mailing Address		City	State	ZIP Code
Telephone Number	FAX Number	Email Address		

Preferred contact method: ◯ Email ◯ FAX

Section 2: Landowner Information (if different than Section 1)

Name		Organization		
Mailing Address		City	State	ZIP Code
Telephone Number	FAX Number	Email Address		

Section 3: Project Information

Project Name	Project Address *(if applicable)*

Project Types: ◯ Residential ◯ Commercial ◯ Industrial ◯ Other: _____

Please see information on page 3 regarding projects that are not eligible for VEER Review service.

Start Date (on-site disturbance)	End Date (on-site disturbance)	Total Acreage

County ◯ City ◯ Town ◯ Village of: _____

Township	Range	Direction	Section	Quarter Section	Quarter-Quarter Section	Additional Comments on TRS Location *(attach additional information if necessary)*
N		☐ E ☐ W		☐ NW ☐ NE ☐ SW ☐ SE	☐ NW ☐ NE ☐ SW ☐ SE	
N		☐ E ☐ W		☐ NW ☐ NE ☐ SW ☐ SE	☐ NW ☐ NE ☐ SW ☐ SE	

Provide a detailed description of the proposed project and associated disturbance, including acres to be disturbed. Attach additional pages as needed.

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Section 3: Project Information, *continued*

Provide a detailed description of the habitat types and current land use within the project area (e.g., 50% in active agriculture-currently corn, 20% floodplain forest, 15% industrial area, 10% hardwood swamp dominated by black ash, 5% fallow field - in active agriculture until one year ago). Attach additional pages as needed.

List all wetlands and waterbodies (e.g., rivers, intermittent streams, lakes, marshes) within one mile of the project area. List any known or suspected impacts of the proposed project to these wetlands and waterbodies. Indicate the location(s) of any point source discharge(s) into wetlands or waterbodies.

List any reports that have been prepared to describe habitat that may be impacted by the proposed project (e.g., wetland delineation, habitat assessments, and rare species surveys). Attach copies if available.

List any other project reports or correspondence concerning endangered resources. Include endangered resources reviews conducted by this or another agency (list log # and/or date issued) for this or a different phase of or alternative to the proposed project. Attach copies if available.

Section 4: Related Permits, Licenses or Regulatory Approvals

Permit, License or Approval	Issuing Agency, Program or Municipality	Contact Person	Status
			☐ will be applying for ☐ have applied for ☐ have received
			☐ will be applying for ☐ have applied for ☐ have received
			☐ will be applying for ☐ have applied for ☐ have received

Section 5: Certification by Requester

I am the owner or authorized representative of the owner of the property for which I am requesting a Voluntary Expedited Endangered Resources (VEER) Review. To the best of my knowledge, the information I have provided is complete and accurate.

I understand that the requested VEER Review may contain NHI data and information (including specific locations of endangered resources) which are considered sensitive and are not subject to Wisconsin's Open Records Law (per s. 23.27, Wis. Stats.). I agree to use the information contained in the VEER Review solely for planning and implementation of the proposed project. As such, I agree to share information contained in the VEER Review only with individuals who need this information to carry out specific roles in planning and implementation of the proposed project. I agree to not reproduce or disseminate the VEER Review or the specific locations of endangered resources contained in the VEER Review to any other parties or individuals without prior written permission from the Bureau of Natural Heritage Conservation. (Contact the Endangered Resources Review Program at 608-264-6057 if you have any questions about sharing information contained in the VEER Review.)

I have read and understand the information on Page 3 regarding VEER Review service availability, processing, and fees. I understand that the submitted project may not be eligible for a VEER Review, and that the DNR will contact me within 2 working days to inform me if a VEER Review can be completed for this project.

I am submitting with this form the minimum fee for the first 3 hours of staff time required to process this request. I also agree to pay, within 30 days of receipt of an invoice, the amount indicated on the invoice which covers any additional time (in excess of the initial three hours) required to complete the VEER Review.

Signature of Requester	Date Signed	Name of Requester *(Please Print)*

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Important Information About VEER Review Service Availability, Processing, Eligibility, and Fees

A VEER is equivalent in all respects to a regular ER Review, with the exception that it is completed in the guaranteed timeframe of 7 working days. Because of the very short timeframe of VEER Reviews, the ER Review Program can commit to providing this VEER Review service only after project scope has been confirmed. Upon receipt of all materials indicated on Page 1, the ER Review Program will notify the applicant within 2 working days regarding whether a VEER Review can be completed for the project. If not, the ER Review Program will return your check to you. Please notify the ER Review Program if you would like the request to be completed via the regular ER Review process.

Projects not eligible for VEER Review service: Public transportation projects and projects whose nature, scope, and complexity are such that an expedited review is not feasible are not eligible for VEER Review service. Review of these projects should be requested through the regular ER Review process.

Fee: The minimum $420 fee covers up to three hours of time to complete the VEER Review. The fee for each additional hour, or any portion thereof, of time required to complete the VEER Review is $140. Upon completion of the VEER Review, the requester will be invoiced for any additional time (in excess of the initial three hours) required to complete the VEER Review.

When to request a VEER Review. We suggest that you request review of the proposed project well in advance of when the project is scheduled to begin so that you can identify and plan for any seasonal limitations that may be imposed on the project and allow time for any field surveys that may need to be conducted during a specific time of year (e.g., during the breeding or growing season). Inclusion of a VEER Review with application materials for other Department permits may help quicken and facilitate the permit review process.

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