Form 1100-001
(R 9/07)

NATURAL RESOURCES BOARD AGENDA ITEM

Item No. 7.A.5

SUBJECT: Retirement Resolution - Deborah Henke

FOR: DECMEBER 2008 **BOARD MEETING**

TO BE PRESENTED BY: Secretary Frank

SUMMARY:

Deborah Henke retired on March 14, 2008, after 18 years of dedicated service to the citizens of the State of Wisconsin.

RECOMMENDATION: Adopt retirement resolution for Deborah Henke

LIST OF ATTACHED MATERIALS:

No	☑	Fiscal Estimate Required	Yes ☐	Attached
No	☑	Environmental Assessment or Impact Statement Required	Yes ☐	Attached
No	☑	Background Memo	Yes ☐	Attached

APPROVED:

Regional Director, Date

Administrator, Date

Secretary, Matt Frank Date

cc: Laurie J. Ross - AD/8
Angela Ewing - SER Milwaukee

Retirement Resolution

Deborah Henke, Financial Specialist, Kettle Moraine State Forest – Southern Unit, retired from the Department of Natural Resources on March 14, 2008, after 18 years of dedicated service to the State of Wisconsin. Debbie worked her entire career in the Parks and Recreation Program at the Southern Unit in Eagle.

A native of Oregon, Wisconsin, Debbie earned an Associate Degree in Liberal Studies from the University of Wisconsin – Stevens Point. She graduated from the Madison Area Technical College with an Occupational Health Assistant diploma and worked as an Occupational Therapy Assistant for four years at St. Mary's Hospital in Madison. She returned to Madison Area Technical College as an instructor in the Occupational Health Assistant Program.

In April 1990, Debbie began here career at the Kettle Moraine State Forest - Southern Unit as a Clerical Helper. For 11 years she worked at the Southern Unit in a variety of customer service positions. In May 2001, she was appointed to the Southern Unit's Financial Specialist Position.

Throughout her career, Debbie used skills and knowledge to assist co-workers in resolving problem situations. Debbie excelled in meeting and exceeding customer service expectations at the Southern Unit, one of the most diverse properties in the State. Her experience and understanding of campground reservation procedures allowed her to assist the Parks and Recreation Program transition to a statewide automated computer reservation system. Debbie played a vital role in hiring and training seasonal staff at the Southern Unit. She developed training procedures to ensure that staff provided quality customer service. She served as a positive role model and mentor for staff.

WHEREAS, Deborah Henke has served the people of the State of Wisconsin faithfully and well in the performance of duties and has thus earned the commendation due an exemplary public employee:

NOW, THEREFORE, the Natural Resources Board at its December 2008 meeting at Madison, Wisconsin, recognizes such faithful service with due respect and gratitude, and hereby makes this commendation a part of its official records.

Natural Resources Board

Christine Thomas, CHAIR