



THE BULLSEYE BULLETIN
WISCONSIN HUNTER EDUCATION NEWSLETTER

#131 December/January 2014/2015

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DEER HUNTING A SUCCESS STORY:

This year marked the safest gun deer season on record. With only 4 injury accidents, you have a lot to be proud of and the hard work you have done is paying off. Just think, 30 years ago we had 55 injury accidents and 5 fatal accidents during this same gun deer season. To put it another way, your work prevented 51 people from being shot and 5 families didn't have to plan a funeral.

Whenever you get the chance, talk about the four firearms safety rules and how it is working for Wisconsin.

On Behalf of the Hunter Education Program, I wish you and your families a Happy Holiday Season.

TREESTAND SAFETY: Lesson Plan Now Mandatory

As mentioned above, the work we have done over the last 30 years has significantly reduced the number of shooting related accidents in Wisconsin. Another project we need to work on is TREESTAND SAFETY. We are aware of at least one death this year from a treestand fall and multiple falls resulting in injury.

Dr. Lee Faucher, a trauma surgeon at the University of Wisconsin Hospital and Clinics and professor in the

Department of Surgery, will be completing a research project in spring of 2015. The DNR safety team will meet with the UW team and discuss the findings of what the major causes of the falls were. Our hope is to collaborate and create a plan to educate the public about fall prevention. The first step in this plan will be mandatory use of the treestand lesson plan.

This is now one of our top priorities in the hunter education program. We need your help to reduce the number of people getting injured from treestand falls.

You can get the treestand lesson plan from your Recreational Safety Warden (RSW) and if needed, they will show you how to teach the lesson plan. Once available, it will also be listed on the volunteer instructor corner website under the lesson plans link. <http://dnr.wi.gov/volunteer/instructorcorner/instructorlessons.html>

You will need to set aside a minimum of 30 minutes in your class to instruct the treestand lesson plan. Using the EDOC (Education, Demonstrate, Observe and Congratulate) method, you will educate your students about treestands, an instructor will demonstrate how to safely get in and out of a treestand while carrying a firearm and/or bow. In the short term, you will see a change to this lesson plan as well. We will be teaching our students to be attached from the ground all the way to the seat and back down. We currently have a few instructor groups teaching this way and I commend them for being forward thinking.

Equipment will be needed for this lesson plan. Contact your RSW to obtain the following:
Training Aids Needed:

1. Ladder treestand (only use one section) (Height requirement)
2. Full-body fall restraint device (High Quality Unit)
3. Haul line
4. Hunter Safety Systems- Lifeline

Videos will no longer be the primary way to teach treestand safety. You may view the WI DNR treestand safety webpage for more details on treestand safety: <http://dnr.wi.gov/topic/hunt/treeStand.html>

Hunting from a treestand or elevated device is a preferred method of hunting and comes with significant risk to the hunter. The Hunter Education Program in Wisconsin will give every new hunter the knowledge they need to be safe while hunting from a treestand.

Thank you to all instructor groups that have been using this lesson plan in the past few years and every group for quickly getting this lesson plan added to your current class.

FEDERAL AUDIT IN 2014:

Early this year we had our audit from the Office of the Inspector General. This periodic audit is conducted to ensure the requirements of the Federal Pittman Robertson Grant are met. Two items we are directed to address are proper recording of volunteer hours and firearm inventory.

1. **Instructor Timesheets:** In 2008 we started using the timesheet which is currently on the roster. The recent audit requires volunteer hours be recorded for each specific day rather than the total course.

Why? The PR grant is how the hunter education grant is funded. Every hour a volunteer works goes to our required match. They are asking us to provide better and more accurate documentation as per federal law. They require volunteers to submit a timesheet, the same as the department requires its staff to do.

Solution: You will be receiving a copy of the timesheet and instructions on how to fill the timesheet out. Timesheets will be mailed out to you with your instructor/student packets. You will mail the timesheet back to Madison once your class is complete. We will provide an addressed, pre-paid envelope for you. This seems a little old-fashioned, but until the new online system is created (estimated go live date 2016), every lead instructor will need to

send in a timesheet once you complete a course.

TIMESHEET:

Enclosed you will see a timesheet that is required for Hunter Education Classes. (See last page of newsletter.) In the last newsletter we explained that the Federal Fish and Wildlife Service are requiring us to do this as part of the Grant Requirements.

1. Each instructor will need to fill in the blanks and sign it. Print Name, Instructor Number, and sign box.
2. The lead instructor will need to sign and send in to the DNR, even if you use the Online System. We will need one of these from every class this year.
3. If you have any firearms from the DNR, put that info in the box at the bottom of the sheet.
4. **Admin Hours Definition:** Please add any time that is not spent in the classroom to this box. Examples of Admin hours: Phone calls, emails, travel to store, group meetings, filling out DNR forms, etc.
5. **Classroom hours definition:** The day(s) that you are teaching in the classroom. Total all hours and enter in by date. Example: Jan 20th class runs from 6pm- 8:30pm and I arrived 30 minutes early to help set up and check students in. Please place 3 hours in the box on Jan 20th.
6. **Until the new Online System is up and going in 2016, all groups will need to mail this form in.** Place it in the Hunter Education self-addressed stamped envelope and mail it within 5-days after class is completed with all paperwork.

Thank you for your understanding on this new requirement.

VOLUNTEER HOURS:

Another area of concern was the hours the department submitted for volunteers. This is the total of every hour you, as instructors, wrote down on your roster. They looked at many rosters and saw minimal amount of hours written down as compared to the length of the class. However, they also saw some areas that I could not explain to them or myself. For example: A class that was 15 hours long had each individual instructor listed as 200 hours. What did they do during the other 185 hours? Come to find out it was a typo. They meant to type 20 but 200 was entered. We will be monitoring hours to ensure that the appropriate amounts are entered.

GUN INVENTORY:

We were asked to annually verify inventory of our firearms by our department leaders and by the Office of Inspector General (OIG).

Why? Our State Rules require us to document every firearm we have, who has it, along with all information of the gun. OIG requires every gun bought with Federal Money to be inventoried and documentation of its current location kept up to date. All DNR staff verifies their inventory every year.

Solution: On the **new** Roster/Timesheet you will need to add any firearms that have been issued to you by the WI DNR, as well as the location in which they are being kept.

IHEA FREE COURSE: POSITIVE NEWS

Due to Wisconsin and other States talking to IHEA-USA, we have been able to extend the life of this course for another 6 months, through the end of June. Wisconsin uses this course for the 2,000 students that attend an Internet Field Day.

Please continue to tell your students about the free IHEA course as an option and I will hopefully have more details coming from IHEA-USA. Both Kansas and Wisconsin have offered to fix and support the existing program and keep it up and running for the public to use. More to come in the spring newsletter.

HUNTER EDUCATION FIELD EXAM PROCEDURE:

Instructor shall hand out the Field Exam / Student Study Checklist (form 8500-83A) along with the Student Manual to each Hunter Ed Student upon registration. The purpose of the Student Field Exam / Study Checklist is to give the student the standards to which they will be held accountable during the Field Exam.

Instructors should explain and reiterate throughout the class that the student will need to perform the items listed on the Field Exam / Student Study Checklist and that they must pass the Field Exam with a minimum score of at least 80%.

Instructors should use the Field Exam / Instructor Copy (form 8500-83) to make sure that they are covering all the materials to be tested in the field exam. This builds confidence and experience and prepares the student to answer and perform the field exam exercises.

To ensure consistency and integrity of the examination process statewide, instructors shall use the following procedures when administering the Hunter Safety Field Exam.

- The Field Exam is a TEST. Students are required to earn a passing score in order to become certified in Hunter Education.
- All students must demonstrate muzzle control during the field exam and will be failed if they violate the four rules of firearm safety during the administration of exam questions 19 and 20 of the HE Field Exam.
- Every question on the Field Exam must be administered.
- The Field Exam is an individual exam and is not to be given as a group exam.
- The preferred way of offering the exam is to set up one station per instructor where a student can complete the field exam from start to finish. This allows you, as the instructor, the ability to evaluate the student from start to finish and make the appropriate decision on passing or failing.
- Instructors must follow the steps shown on the instructor copy of the Field Exam and be careful to score each part of the student's Field Exam fairly.
 - an instructor copy provides the correct responses that the student should give or demonstrate correctly
- Instructors should ensure that the following is completed on each of the student Field Exams:
 - Name of student
 - P or F in the pass/fail scores for each question that was asked.
 - The instructor's initials are included in each box for each question the instructor administered to the student and ensures questions are covered if administered in multiple stages
- Students should not be "coached" to the correct response however; instructors can attempt to clarify the question for the student.
- If the incorrect response is provide the instructor will circle "F" or write an "F" for failed next to the question.
- Once the exam is completed and scored the instructor will review the exam and then explain to correct response to the student.

If you have any questions about the field exam procedure, please contact your RSW (Recreational Safety Warden).

HUNTER EDUCATION SUCCESS STORIES:



Joe Goeman - Cuba City Hunter Education

Joe Goeman of Cuba City proudly displays his Safety Instructor awards. Goeman, certified in Hunter Safety, Snowmobile and Archery first began teaching in 1967. He estimates he has taught over 2000 children in the programs....all from Cuba City. In fact, some of the Hunter Ed Instructors in his group.....were his students at one time.

Joe has collected every possible service award from the DNR.

Thank you for sharing this picture with us Joe and congratulations on many years of hard work, determination and dedication to the hunter education program.

LUCKY DUCK:

An e-mail sent to the Wern Vally Hunter Education Team and the family of Molly McNelly~

By: Molly McNelly

Hi Everyone-

This afternoon I shot my first duck - a drake ring bill/ring neck on Willow Springs Lake. This was real special to me as I had hoped to shoot my first duck on the home lake with Cleo (my dog) by my side. She woofed with such enthusiasm when I shot - poor girl I need to become a better shot so she can retrieve one for me - more on that.... I call it a lucky duck cause he took 1 shot from me, swooped out of Dan's usual dead-on shots, took off toward Mom and Dad's pier to probably croak and it took another couple shots by Dad to get this duck to kick the bucket. Sage (my dad's dog) made the retrieve. So this was a group effort all around.

Thank you all - from Hunter's Safety with Uncle Tom Cook and his colleagues (that really built my confidence and good knowledge I referred countless times today), thank you to Dad with the assist and Sage's retrieve, thanks to Mom with the camera and always being my biggest cheerleader, and a final thank you to Dan for helping with the hunt and for breasting the duck - what a guy! Cleo (my dog) made a great companion during the hunt today - she's always been good at that. It was fun, my shotgun shot true and I just need to get better so I drop the ducks down closer to me. That'll hopefully come with time. Thanks all for the encouragement- hope to have you all over for some duck soon.



Kathryn ("Molly") McNelly-Bell & dog Cleo with her first duck

Love, Molly

STAND UP FOR SAFETY – TREESTAND SAFETY



Bill Wright (DNR Educator) displays a store front window display downtown Sun Prairie, WI.

NEW STAFF:



Dombrowski named Section Chief for Recreation Safety and Education Section

By Chief Warden Todd Schaller

Conservation Warden Supervisor April Dombrowski

will begin taking over as the next

Section Chief for the Recreation, Enforcement, Education and Safety Section on Monday, December 15.

April was hired in 1998 and served as a field warden in Calumet, Sawyer and Clark counties. In 2005, April moved to the Recreational Safety Warden position in Oshkosh until 2010 when she promoted to the warden supervisor for the Oshkosh Team. As a warden supervisor, she worked cooperatively with Fisheries and Sturgeon for Tomorrow with lake sturgeon protection on the Winnebago System during spearing and spawning seasons.

As a Leadership Academy participant, she developed the online registration system for volunteers to sign-up for the annual Sturgeon Guard Program. April also served as a member on the enhanced customer service committee and strategic planning committee. She is a background investigator and division supervisor for the Wisconsin's Complex All Hazardous Incident Management Team (AHIMT).

WISCONSIN HUNTER EDUCATION INSTRUCTOR ASSOCIATION (WHEIA) NEWSLETTER

The VOLUNTEER

<http://www.wheia.com/>

News from W.H.E.I.A. <http://www.wheia.com/>

2015 Statewide Hunter Education Conference will be held on April 18th at the Mead Inn in Wisconsin Rapids. This conference is open to all whether you are an active instructor, retired, apprentice, junior, DNR staff, and promoters of Hunter Education in Wisconsin. Attending the conference allows you to network with other instructors and pick up training tips and share lessons learned.

Registration information will be posted on the WHEIA in mid-January. The conference will qualify for the Continued Education Requirement (Instructors must complete one form of this every 3 years).

In addition to the conference and workshops will be the 2015 Hunter Education Instructor Awards banquet to recognize outstanding Instructors and Instructor Groups of the Year in both Hunter Education and Archery Education.

Topics for this conference will be posted on the WHEIA website as they are finalized. Tentative agenda includes:

- Administrator Question and Answer Session
- Program Updates and Policy Changes
- UW Student Law Enforcement Association (SLEA UW Stevens Point)
- How a Student Learns
- EDOC Method
- Crossbows (Potential to visit local indoor range)
- Live Fire Operations & Safety
- Treestand Training Aid Demo
- WHEIA Pellet Range (How to set up and use)
- Safety Instructor On-line Interface (Hands on session with laptops)
- Awards
- WHEIA Election of Officers

Upcoming Sport Shows, Instructors are needed at the following events to promote the program and answer public questions. An online computer link will be set up at each of these events. Bring your Instructor Photo ID badge to get in for free or reduced admission at most shows! If you do not have one yet contact your RSW or RSW Assistant!

- Rothschild, February 13 – 15th, 2015. Central Wisconsin Deer Classic & Hunting Expo. Instructors are needed to staff a Hunter Education information booth answering public questions and run a youth pellet range.
- Green Bay, February 27th – March 1st, 2015. Wisconsin State Hunting Expo. Same as the Rothschild show, instructors needed to staff a Hunter Education information booth and run a youth pellet range.
- Madison, April 10th – 12th, 2015. Field & Stream – Outdoor Life Deer & Turkey Expo. This is a high profile event dealing directly with the public image of the Hunter Education Program. Instructors are needed to staff a Hunter Education Information booth and work at the event.

If you can volunteer, use the contact WHEIA link on the web site or call me at 715-252-6798.

Joe Lacenski, WHEIA President

**Hunter Education
Instructor Timesheet**

Course ID: 34207

Form 8500-065B (12/14)

Instructor Name/Number Please Print Name and Instructor #	Please enter your instructor name and number, the amount of hours volunteered per day and your signature to meet federal aid requirements.										TOTAL	
	Admin Hours	1/20	1/22	1/24								
Name/Instructor # & Signature D3456 Stan Lee Stan L. Lee	5	3	3	7								18
Name/Instructor # & Signature 13579 Jon Lee Jon Lee	0	3	3	7								13
Name/Instructor # & Signature 24683 Jim Lee Jim Lee	2	3	3	7								15
Name/Instructor # & Signature 158764 John Wayne John Wayne	0	3	3	7								13
Name/Instructor # & Signature												

SAMPLE

See Page 2 of Newsletter

I certify that this time report is true and just and understand submittal of information I know is erroneous may result in disciplinary action.
(Volunteer instructor hours are used as match to our federal grant which helps pay for hunter education. Over reporting hours is not acceptable. Volunteer instructors are rewarded for years of service donated.)

Firearm Action Sets assigned to this instructor group and location of where the firearms are kept:

Action Set# 291 Location Lee Gun Club Action Set# _____ Location _____
Action Set# 292 Location Lee Gun Club Action Set# _____ Location _____

Lead Instructor Signature: Stan Lee Date: 1/24/15

DNR USE ONLY
DNR Staff Signature _____
Date Reviewed 1-29-15