

Laboratory Certification Standards Review Council Meeting Minutes From 5/8/2012

Attendance

Council Members: Kurt Birkett (Secretary), Sue Hill, Dave Kliber, Jennifer Peth, Kirsti Sorsa (Vice-Chair), Randy Thater (Chair) *Absent: Chris Groh*

DNR Staff: Camille Turcotte, Rick Mealy

Others in Attendance: Paul Harris (Davy Labs), Sharon Mertens (Milwaukee MSD), Paul Junio (Northern Lake Service), Craig Martin (WE Energies), Patrick Gorski (WSLH)

Others via LiveMeeting: Tom Hungerford (S-F Analytical)

New Member Introductions

- o Jennifer Peth was introduced as the new representative for industrial facilities. Jennifer comes to us from Flambeau Papers, where she has 10 years of experience.

Minutes from meetings of February 7 and February 16, 2012

- o **Action:** *A motion (Birkett/Thater) to approve the February 7, 2012 minutes as presented was unanimously approved.*
- o **Action:** *A motion (Hill/Birkett) to approve the February 16, 2012 minutes as presented was unanimously approved.*

Program Performance Status Report for FY 2012 Year-to-Date

- Audits - Commercial/Public Health: **16** (34); Municipal/Industrial: **68** (94)
- Reports - Commercial/Public Health: **18** (34); Municipal/Industrial: **62** (94)
 - o Reports Due - Commercial/Public Health: **2**; Municipal/Industrial: **9**
- Closures - Commercial/Public Health: **22** (34); Municipal/Industrial: **72** (94)
 - o Open Cases - Commercial/Public Health: **11**; Municipal/Industrial: **46**
- o For the fiscal year to-date, **74.0%** of reports for audits conducted were issued within 30 days

Budget Variance Report

- o The following information was reported to the Council for the current 2012 fiscal year:

	<u>Spent \$</u>	<u>Budgeted \$</u>	<u>% of Budget</u>
FY 2012 BUDGET	\$ 361,972	\$ 598,259	60.5%
Salary/Fringe	\$ 304,354	\$ 514,059	59.2%
Supplies & IT	\$ 57,618	\$ 84,200	68.4%

Allocables through March 2012: \$71,590 (12% of total budget, 19.8% of expenditures to date.

Auditor Consistency

- o Camille Turcotte reported that she has been working on a training program for our new auditor, Brandy Baker-Muhich. Turcotte spent time working with her at her office in Superior. Brandy has accompanied Tom Trainor on an audit and there are plans to have her "shadow" Dave Ekern and George Bowman as well.
- o Kirsti Sorsa brought up Dioxins/Furans. Turcotte reported that Alfredo Sotomayor is working with Tom Trainor regarding auditing for the complicated tests. Unfortunately, only the main auditor is allowed to travel out-of-state, which makes it difficult for Trainor to shadow Sotomayor. Eventually dioxin/furans audits will be assigned to Trainor.
Paul Junio asked whether consideration had been given to using a third party accreditation system for dioxin labs. Turcotte responded that such an option might require slight adjustments within NR 149, Wis. Admin. Code.

Council Terms

- o Turcotte awarded recognition plaques to outgoing Council members Dave Kliber, Sue Hill and Chris Groh.

Other DNR Business

- Variances - No variance requests were received.
- Secretary's office tours WSLH – Secretary Stepp, Dep. Secretary Moroney and Enforcement & Science Administrator Lawhern toured the State Lab of Hygiene. They are pleased with our relationship.
- NRB budget approval – The 2013 budget has been approved.
- New Audit Chemist/Vacancy Plan – Brandy Baker-Muhich was hired. She brings a strong background in QA/QC and chemistry. Looking to send her to the EPA's spring drinking water certification course. Until then, she will audit non-SDWA labs. The plan is to begin the recruitment process for a senior chemist in November.
- NR 700 changes – The deadline for comments is approaching. Paul Junio suggested that the code series refer back to NR 149 for reporting requirements.
- NR 809 – We are pursuing the possibility of adding a statement which would allow the use of a web-published list of methods that are approved at the federal level yet which have not been incorporated into NR 809.
- NR 219 – The agency lost its appeal with the EPA, and NR 219 will need to be revised to remove SW-846 methods as approved methods for all tables except table EM (Sludge).
- Wisconsin Act 167- This was signed into law recently. By August a clear process needs to be established for application processing timelines and which outlines situations where application fees would be refundable. Our policy will be posted on the website once established.
- NR 149 update – Turcotte plans to begin work on a "Scope" statement (pink sheet).

Council Member Issues

- LOD/MDL discussion – Randy Thater commented on the LOD articles provided by Mr. Linskens (ECCS) at the February meeting. He does not see any problem with conflicting requirements. A short discussion ensued which did not result in any conclusions or council action.
- Training – Tom Hungerford asked if any upcoming training was being scheduled. Time and staff limitations have impacted the program's flexibility, but a workshop on basic lab techniques is slated for the annual WWOA conference in October. Randy Thater added that WWOA is bringing Toni Glymph back on August 13 and 14 for a reprise of her wastewater microbiology presentation from last year.

Next Meeting Date

- **Action:** *The next Council meeting was tentatively scheduled for Tuesday, August 14, 2012 at the DNR Science Operations Center (2801 Progress Road, Madison).*

The meeting was adjourned at 11:30 CDT