

**SAMPLE OF AN AUTHORIZING RESOLUTION**

The following sample resolution is a model for the authorizing resolution required of all responsible units. The resolution will authorize the representative to file the Recycling Grants to Responsible Units grant applications. The representative must be an official or employee of the responsible unit.

Municipality Code \_\_\_\_ - \_\_\_\_

**RESOLUTION**

WHEREAS, \_\_\_\_\_ hereby requests financial assistance under  
(name of responsible unit)

s. 287.23 and 287.24, Wis. Stats., Chapters NR 542 and 544, Wis. Admin. Code, for the purpose of planning, constructing or operating a recycling program with one or more components specified in s. 287.11(2)(a) to (h), Wis. Stats.,

THEREFORE, BE IT RESOLVED, that \_\_\_\_\_ HEREBY AUTHORIZES  
(name of responsible unit)

\_\_\_\_\_, an official or employee of the responsible unit, to act  
(authorized representative)  
on its behalf to:

Submit an application to the Department of Natural Resources for financial assistance under s. 287.23, and 287.24, Wis. Stats., Chapters NR 542 and 544, Wis. Admin. Code; Sign necessary documents; and Submit a final report.

Adopted this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_

\_\_\_\_\_  
Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Name

\_\_\_\_\_  
Title

I hereby certify that the foregoing resolution was duly adopted by \_\_\_\_\_

at a legal meeting on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
Name

\_\_\_\_\_  
Title