

Agenda Item	Key Points	Outcomes, Next Steps, Assignments
<p>1. Introductions</p>	<p>Members Present: Kira Benkert, Craig Johnson, Rob McConnell, Bryan Much, Mitch Winder</p> <p>Others Present: Cathy Burrow, Faith Murray, Ed Slaminski, Pat Kirsop, Scott Loomans - DNR;</p>	<p>Each member of the council and DNR introduced themselves and explained a bit about their interest and background in the sport. DNR staff briefly explained their role in working with the Council.</p>
<p>Introductions:</p> <p>Council Members:</p> <p>Bryan Much – Long time rider. Chair/Off-highway motorcycle rep to the State Trails Council and Vice-Chair of the Off-Road Vehicle Council. President of the Wisconsin Off-Highway Motorcycle Association.</p> <p>Rob McConnell – Long time motorcyclist and ATV riders. Chair of the Off-Road Vehicle Council, Vice-President of Wisconsin ATV Association.</p> <p>Kira Benkert – Lives in Waukesha, dirt-bike rider for 10 years, firefighter, travels widely to enjoy a variety of off-highway motorcycle opportunities.</p> <p>Mitch Winder – Long time rider, previously was a motorized event organizer, lives in Mineral Point, sales rep for power sports products.</p> <p>Craig Johnson – Long time rider, travels widely to enjoy a variety of off-highway motorcycle experiences, owns a business that manufactures and sells custom off-highway motorcycle accessories.</p> <p>DNR:</p> <p>Cathy Burrow – DNR liaison for the Off-Highway Motorcycle Council, grant manager for snowmobile and ATV/UTV programs, DNR liaison to the Snowmobile Recreation and Off-Road Vehicle Councils.</p> <p>Pat Kirsop – DNR Grants Section Chief, the section administers over 40 grant programs with this being one of our newest one.</p> <p>Gary Eddy – Conservation Warden Lieutenant with the DNR’s Bureau of Law Enforcement. Administers the safety programs for ATV/UTV, snowmobiles and now off-highway motorcycles. Primarily deals with safety education, laws and law enforcement, training of DNR conservation wardens on the recreational vehicles and works with County patrols on training of their officers as well.</p> <p>Ed Slaminski – Regional recreational grants specialist in Spooner for 9 counties in the northwest part of the state.</p> <p>Faith Murray – Works with a variety of grant programs including all the motorized rec. vehicles for the eastern part of the state, this include 23 counties.</p> <p>Scott Loomans – Works for the Bureau of Wildlife Management, he is the Administrative Rule Writer for his program. He is working on a couple of big projects for the January NRB meeting. After that he will be working with the administrative rule for Off-Highway Motorcycles.</p>		
<p>2. By-Law Review and Approval</p>	<p>Draft by-laws had previously been sent out. There was no discussion.</p>	<p>Rob McConnell moved to adopt the draft by-laws. Mitch Winder second. Motion passed unanimously.</p> <p>Note: By-laws are posted on the Council web page.</p>

<p>3. Election of Council Officers</p>		<p>Rob moved to nominate Bryan chair of the Council. Craig Johnson second. Motion passed unanimously.</p> <p>Bryan moved to nominate Rob McConnell as Vice-Chair of the Council. Kira Benkert second. Motion passed unanimously.</p>
<p>4. Council Membership Process Review & Approval</p>	<p>Bryan gave a short summary of the OHMC position description and Application Process hand-outs. He explained that the Trail Council uses a similar process, the ORV Council is adopting a similar process and the Governor's office has welcomed such input into the appointment process.</p>	<p>Rob moved to recommend adopting the position description and application process. Craig Johnson second. Motion passed unanimously.</p>
<p>5. Sticker Reciprocity between States</p>	<p>This topic was discussed. There are currently no provisions in the statute to allow reciprocity. The general consensus was that the council was not in favor of pursuing a reciprocity arrangement at this time. Instead this program needs to be established and successful before reciprocity would be considered. Additionally, the fees involved are not excessive.</p>	<p>Rob McConnell moved to recommend not pursuing reciprocity at this time. Craig Johnson second. Motion passed unanimously.</p>
<p>6. Addressing Insurance and Rehab Costs for Repurposing Events</p>	<p>A repurpose event is when a trail typically used for another trail group is repurposed for another user group for a special event. To hold such a special event certain items are required such as insurance and clean-up of the site after the event.</p> <p>It would be a good idea to allow clubs holding such an event to be reimbursed for the insurance and any rehabilitation expense.</p>	<p>Mitch Winder moved to recommend designing the administrative code to written to allow program funds to be used to pay for insurance and rehab for repurposing events on DNR properties. Kira Benkert second. Motion passed unanimously.</p>
<p>7. Contributing to Developing Administrative Code</p>	<p>Bryan sent out the sample of the ATV statute (Chapter 23) and the ATV Administrative Code (NR 64) to illustrate the difference.</p> <p>Statutes are the law. Administrative Code explains how the DNR is to be about implementing the law (the process and procedures).</p> <p>This Council needs to be involved in the administrative rule drafting process to make sure their interests are being represented. This Council can help with gathering information and doing research through their wide network of contacts.</p> <p>Scott Loomans explained: The process hasn't been initiated yet. First step is to finalize a timeline, next is the scope statement. The scope can be general simply stating were going to write rules to go along with the</p>	

	<p>statute or is can be prescriptive to state in good detail what we plan to do but not too much detail that it takes away our options when writing the rules.</p> <p>Scope statement is the first step, we can't actually write rules until the Governor and then NRB approve the scope statement.</p> <p>Bryan asked how the Council would be able to complement what the DNR will be doing.</p> <p>Scott: What you already said describes it well. It's similar to how his Bureau of Wildlife management works with the Conservation Congress (CC). The DNR takes recommendations form the CC and when the DNR has ideas those are discussed with the CC committees before they are added to rules. He sees this Council as working with the DNR in the same way.</p> <p>Likely the Council will have work groups that can work on specific elements in more detail and then provide that information to the DNR.</p> <p>Pat Kirsop mentioned that a timeline had been drafted but is no longer accurate. That will be provided to Scott for updating.</p> <p>Bryan discussed if we come up against any road blocks, they would be willing to pursue legislative changes rather than working through the slow administrative rule process. This may or may not be necessary but is an option if required.</p>	
<p>8. Potential Ad Hoc Committees</p>	<p>None are needed at this time but generally how it works is one or two people may be asked to tackle a specific issue, make contact, gather information and then report back at the next meeting. This is how progress is made between meetings.</p>	
<p>9. Trail Grants</p>	<p>Bryan gave an overview for the Council Members unfamiliar with the trail grant process. Basically, the program collects money through registrations and out-of-state trail passes. That money is intended to build and sustain motorcycle trails, there's also a provision to contribute to ATV trails which has been an objection in the past by ATV users to allow motorcycle use on their trails. The DNR regional grant specialist work with the applicants to develop their applications. The Council reviews applications and provides recommendations to the DNR on</p>	

	which projects to fund based on their merits with priority going to building and sustaining motorcycle trails.	
10. OHM orientation with DNR Rep(s) to the Council	It's an important to do an orientation for DNR representatives to the Council. The ATV people have a great program for orientation but it's a little harder to get new people on motorcycles. It would be a good idea to do an orientation at a dual-sport event. There's one in Dane County next fall that will work since it's close to Madison. Get them on the grounds, meet some riders, see what they do, give them the full orientation, show the sound testing, how things are organized, how private land it being used, those kind of things. Then get those folks to go to a trail location to see what a single-track trail looks like and do more of a physical orientation.	Requested ideas for an orientation to introduce the DNR staff to OHM single-track trails and culture.
11. DNR Concerns Not Otherwise Addresses	Pat brought up that the council is required to meet a minimum of 3 times per year. He'd like the Council to keep in person meetings to a minimum. This program came without any funding to run the program so there is no budget for meetings. There were no additional staff resources offered either, so DNR staff working on this program are all doing it in additional to already full-time duties.	
12. Other Housekeeping Matters	We will set the next meeting date when we have something to discuss.	
13. Public Comment	None.	
14. Other Matters That May Come Before the Council	<p>Mitch – looking forward to learning how everything works, no concerns or questions.</p> <p>Craig – Nothing at this time.</p> <p>Kira – Nothing at this time.</p> <p>Rob – None at this time but it will be good to get together with a face-to-face before too long. It will be nice to put faces with names; it makes for a better working relationship.</p> <p>Bryan gave a brief orientation on the requirements of the Open Meetings law with regard to conducting council business.</p>	Rob McConnell moved to adjourn the meeting. Craig Johnson second. Motion passed unanimously.