

Presenter/ Time	Agenda Item	Key Points	Outcomes, Next Steps, Assignments
	1. Call to Order	<p>Members Present: Andy Malecki, Bev Dittmar, Larry Erickson, Gary Hilgendorf, Tom Chwala, Steve Moran, Dale Mayo, Bob Lang, Sam Landes Absent: None</p> <p>Others Present: Council Members—Lee Van Zeeland, Michelle Voight, Dave Newman, Mike Holden; DNR—Cathy Burrow, Beth Norquist, Ann Loechler, Faith Murray, Jillian Steffes, Ed Slaminski, Walt Ebersohl; members of the public.</p>	
	2. Presentations of Automated Trail Grooming Systems	<p>Nathan Mather of Groomer Tracking Systems, LLC presented his system.</p> <p>Carl Ingerham, Automated Logistics Solutions, presented and demonstrated his system.</p>	
	3. Chair Report	<p>Andy explained why the committee asked for the demonstrations.</p>	<p>Bob Lang moved to recommend the Council pursue the Automated Trail Grooming Program (ATGP) as a priority and investigate the compatibility with the GPS tracking units. 2nd: Sam Motion passed</p>
	4. Acceptance of Minutes of Previous Meeting		<p>Bev Dittmar moved to accept the minutes of the previous meeting and the agenda repair. 2nd: Steve Moran Motion passed Note: The agenda repair took place after the original agenda was published several days before the meeting.</p>

	5. Public Comments	Holly Tomlanovich of the Sno-Eagles Club spoke of their desire to commit some of the anticipated extra funding (from the resident trail pass) to increasing supplemental.	
	6. Council Member Reports/Comments	<p>Sam Blue Mounds State Park Trail issue Green County Equipment Grooming situation Great Sauk Trail update Updated Grooming Contracts Steve Ranking tool for re-routes – Previously the trail rehabilitation priority funding group was funded as follows:</p> <ol style="list-style-type: none"> 1. Trail Rehab 2. Mandatory Relocation 3. Discretionary Relocation <p>However, there is nothing in statute or code that dictates this order. Steve discussed the need for a ranking tool to decide project priority and brought a draft to the meeting.</p>	<p>Sam Landes moved to recommend the Council send a letter to the Chair of the Natural Resources Board and each member, stating the Council's emphatic support of reopening the snowmobile trail. 2nd: Tom Chwala Motion passed</p> <p>URL to receive updates on the Blue Mounds Master Plan amendment process: http://dnr.wi.gov/topic/lands/masterplanning/bluemound/</p> <p>Note: The standardized contract for clubs maintaining state property trails is working its way through the DNR internal approval process and is planned to be ready for the '15-16 season.</p> <p>Andy asked Steve Moran and Gary Hilgendorf to create a draft trail rehabilitation ranking tool and bring it to the June Infrastructure Committee meeting. Bob asked that they run it by the CSSs for their input before bringing to the committee.</p>
	7. DNR Reports & Updates	<ul style="list-style-type: none"> • DOT rate – Hand-held powered post-hole digger • Bridge Inventory update About 1/3 of the counties have submitted their bridge inventory update. Request went out in May 2014. • Unwritten policies & procedures – project to document. 	<p>Sam Landes moved to recommend the Council approve a rate of \$12/hour on a hand-held powered post-hole digger. 2nd: Steve Moran Motion passed</p>

		<p>Cathy and the CSSs are starting a project to find and document unwritten policies and procedures established in the snowmobile program. Depending on results, some of those policies may need to be revisited by the council.</p>	<p>Gary Hilgendorf moved to recommend the Council require the counties must have submitted their bridge inventory in the proper format in order to be eligible to submit project by April 15, 2016. 2nd: Larry Erickson Motion passed</p> <p>Cathy asked the members to forward information to her regarding policies/processes the Council has approved in the past but were never documented.</p>
	<p>8. Minimum easement length based on cost of structure</p>	<p>Meeting was recessed at 4:45 and scheduled to resume at 4:45 on Thursday, Feb. 5.</p>	<p>Bev Dittmar moved to recommend the Council set a policy to require any bridge or facility of \$200,000 or more must have a minimum of a 5 year land use agreement. 2nd: Gary Hilgendorf Motion passed</p>
		<p>Meeting was resumed at 4:55 p.m. on Feb. 5, 2015.</p> <p>Members Present: Andy Malecki, Bev Dittmar, Gary Hilgendorf, Tom Chwala, Steve Moran, Dale Mayo, Bob Lang, Sam Landes Absent: Larry Erickson</p>	
	<p>9. USFS Bridge Design & Ownership Standards</p>	<p>USFS requires a 20,000 lb. live load standard.</p>	<p>Bob Lang moved to recommend to the Council: In the case of bridges placed on federal lands, the design standard of bridges should comply with federal regulation. 2nd: Sam Landes Motion passed.</p>

	<p>10. By-Law Committee Recommendations</p>	<p>Cathy will solicit of Council members a brief biography to include in the new member packet.</p>	<p>Steve Moran moved to take the two edited recommendation to the full council for approval. 2nd: Bev Dittmar Motion passed.</p> <p>Note: Two changes are: 1. Remove the provision only allowing the chair to vote in a tie break. 2. Refer to the current edition of Robert's Rules of Order rather than a specific edition.</p> <p>Other recommendations already being implemented or are complete: 1. Reinstate the Tourism Committee. 2. Cathy to create a welcome/orientation packet for new members. a. Include definition of each committee's responsibilities b. Include definition of funding sources, award priorities & ranking sheets</p>
	<p>11. Funding Decisions</p>	<p>There were 3 requests: 1. Construct a kiosk for \$1,200 2. Requesting the remained of supplemental to eliminate the pro-rate. 3. Request for a project complete in the fall.</p> <p>The council chose not to fund any of these projects.</p> <p>Washington County's memo regarding their bridge application was discussed. Walt is going to look into the source of funds that was used on the current bridge to see if there is an issue with prohibiting snowmobiling on it.</p>	<p>Bev Dittmar moved to deny the 3 funding requests. 2nd: Dale Mayo Motion passed.</p>

	12. Clarify Groomer Rate Sheet		<p>Bob Lang, Dale Mayo, Gary Hilgendorf and Larry Erickson are going to take this project on and report to the committee at the June 1, 2015 meeting.</p> <p>They will attempt to include information on how a manufacturer solicits a rate for a new piece of equipment.</p>
	15. Member Items		<p>Sam moved to create a sub-committee to further investigate the logistics of implementing an Automated Trail Grooming Program. 2nd: Dale Mayo Motion passed.</p>
	16. Next Meeting		<p>June 1, 2015 in the Wausau/Stevens Point area.</p>
	17. Adjourn		<p>Bev moved to adjourn the meeting. 2nd: Tom Chwala Motion passed.</p>