



We're on the Web!

<http://dnr.wi.gov/Aid/EIF.html>

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Upcoming Deadlines

June 24

- Deadline for SFY 15 SDWLP loan closing.

June 30

- Deadline for SFY 16 SDWLP applications.
- Deadline for SFY 16 CWFP hardship applications.

September 30

- Deadline for SFY 16 CWFP principal forgiveness applications.

October 16

- Last day to request WAMS ID & DNR Switchboard access.

October 31

- Deadline for SFY 17 CWFP and SDWLP ITAs & PERFs.

SDWLP IUP Public Comment Period

The Safe Drinking Water Loan Program (SDWLP) Intended Use Plan (IUP) is now available for comment. It can be found on the Environmental Loans web page, <http://dnr.wi.gov/Aid/LoanNews.html#tabx2>. The IUP is the guiding document for how the DNR will be implementing the SDWLP for Federal Fiscal Year 2015 (for the State Fiscal Year 2016 projects) and is a requirement for the SDWLP Capitalization Grant. The IUP identifies the funds available, the methodology used by the Department for awarding principal forgiveness (previously made available for public comment), federal compliance requirements (including Davis-Bacon and Use of American Iron and Steel), and a description of the DNR Drinking and Groundwater Programs that use set-aside funds.

Comments on this document are due by Friday, July 3. E-mail comments are encouraged and should be sent to rebecca.scott@wisconsin.gov. Mailed comments should be sent to Becky Scott, WDNR - CF/2, PO BOX 7921, MADISON, WI 53707-7921. Faxed comments should be sent to the attention of Becky Scott at 608-267-0496.

The Clean Water Fund Program (CWFP) IUP is anticipated to be published in July or August. If you have any comments or questions on the IUP, please contact Becky Scott 608-267-7584 or rebecca.scott@wisconsin.gov.

Market Rate Change to 3.25%

The market rate for which the Clean Water Fund and Safe Drinking Water Loan Programs loan rates are based will increase beginning July 1, 2015. The Department of Administration (DOA) can adjust the market rate to reflect current market conditions. The increase, from 3% to 3.25% takes effect for all projects with municipal meeting dates after July 1, 2015.



June 30 Deadline for Applications

June 30 is the deadline for all SFY 16 **SDWLP applications (including principal forgiveness)** and SFY 16 **CWFP Hardship applications** as well as their respective plans and specifications.

- Mailed applications must be postmarked no later than **Tuesday, June 30, 2015**.
- Hand delivered applications are due no later than **4:00 p.m. on Tuesday, June 30, 2015**.

Update: ITAs and PERFs Online

October 31 is the submittal deadline for all Intent to Apply (ITAs) and Priority Evaluation and Ranking Forms (PERFs) for the Clean Water Fund Program (CWFP) and Safe Drinking Water Loan Program (SDWLP). A municipality must submit their ITA and PERF online by October 31, 2015 to be eligible for funding in State Fiscal Year (SFY) 2017.

All ITAs and PERFs must be submitted online (including all ITAs/PERFs for SFY 2017) and they must be submitted annually as they are only valid for one state fiscal year (i.e., SFY 2017 begins July 1, 2016 and ends June 30, 2017).

WAMS ID and Switchboard Access

Anyone entering and/or submitting an on-line ITA/ PERF is required to have a Web Access Management System (WAMS) user ID and register with the DNR Switchboard for access. You must have a WAMS ID before registering with the Switchboard.

Please Note: You must obtain your WAMS ID and Switchboard access by October 16, 2015. A single WAMS ID (a.k.a. Wisconsin User ID) is good for one person. Once you have your WAMS ID, you don't need to re-apply because it does not expire.

DNR Switchboard access must be requested this year for everyone interested in submitting an ITA/ PERF. Even if you submitted an on-line ITA last year you must re-request access this year.

Selecting an Access Role

When you register with the DNR Switchboard, on the "Select Roles" webpage, choose which kind of access you need by selecting a "Role."

- Is your role to enter the ITA/PERF?
- Or is your role to enter & *submit* the ITA/PERF?

October 16, 2015 - Last day to request WAMS ID and DNR Switchboard access. Required for on-line submittals.

October 31, 2015 - Deadline for ITAs and PERFs for SFY 17 CWFP & SDWLP. Must be submitted online.

Click on the "Show Roles" button to expand the "**Financial:** Intent to Apply (ITA) and Priority Evaluation and Ranking Form (PERF) for the Clean Water Fund Program (CWFP) and Safe Drinking Water Loan Program (SDWLP)."

For a full description of an access roll, click on the "More Info" link next to it. Check the box next to your needed access role:

- CWFP ITA/PERF – Enter Only
- CWFP ITA/PERF – Enter & Submit
- SDWLP ITA/PERF – Enter Only
- SDWLP ITA/PERF – Enter & Submit

When a "Role" is approved, an email will be sent to you. The ITA/PERF can be accessed from the Switchboard. Once your "Role" is approved, you can enter as many on-line forms as needed for that municipality.

Authorization Certificate

Consultants can **enter** ITAs and PERFs, without a certificate, for communities on their "Current Roles" list.

However, consultants will need an Authorization Certificate for **EACH** community for which they need to **submit** ITAs and PERFs.

If you accidentally create a "Role" that won't be used, contact Becky Mesdjian and she will delete it: email rebecca.mesdjian@wisconsin.gov or call 608-266-5888.

ITA & PERF continued on page 3

ITA & PERF continued from page 2

Unless a municipality authorizes a consultant to submit an on-line ITA/PERF on their behalf, only municipal officials can submit on-line ITAs/PERFs. If a municipality wants their consultant to submit the ITA/PERF and supporting documents on their behalf, the municipality must fill out and sign the corresponding funding year's [Authorization Certification](#). Even if a municipality authorized their consultant for last year, they must fill out and sign a certificate for the new funding year. Email the completed certificate in PDF format to Becky Mesdjian at rebecca.mesdjian@wisconsin.gov.

The signed Authorization Certificate must be received by the DNR before the consultant will be granted access to submit the ITA and PERF online. The consultant can still **enter** the ITA/PERF, by having access to the on-line system, but they will be **unable to submit** the ITA and PERF without the certificate.

The Authorization Certificate must be signed by an appropriate, authorized municipal staff member:

- Administrator,
- Clerk,
- Director of Public Works (DPW),
- Director,
- Mayor,
- President, or
- other Management position associated with the municipality.

Help with WAMS ID and Switchboard

For assistance with WAMS ID and Switchboard, visit <http://dnr.wi.gov/topic/Switchboard/help.html>.

If you cannot find the answer to your WAMS or Switchboard question, please contact the helpdesk at 608-267-3123 or DNRSwitchboard@wisconsin.gov.

WANTED:**Testers for On-Line Submittals**

It's not too late to sign up to help test the on-line ITA and PERF submittal system. Testing will start within the next two weeks. To get started, call Becky at 608-266-5888 or email her at rebecca.mesdjian@wisconsin.gov.

If you help test the on-line system this year, you will need to request a separate WAMS ID and register with the DNR Switchboard for the testing environment. The on-line submittal system's production and testing environments require separate registrations.

Revised CWWP Application Form

We recently revised the Clean Water Fund Program (CWWP) application form for wastewater projects (Form 8700-203 Wastewater Treatment Projects Clean Water Fund Program (CWWP) Financial Assistance Application). It is now available on our forms webpage, dnr.wi.gov/Aid/documents/EIF/forms/forms.html.

Please use this revised form for your upcoming SFY 2016 CWWP application. The revised form has significant content changes from the old versions. The revised application has extended rights which allow it to be filled out electronically, saved, and printed using Adobe Reader version 8 or higher (free at <http://get.adobe.com/reader/otherversions/>).

Form 8700-313, Stormwater/Urban Runoff (CWWP) application, is currently being revised and will be posted online later this month. This form is also being made electronically fillable.

You may download the latest forms, documents, and publications online or request hard copies by contacting Cindy Wheeler at 608-266-9955 or cynthia.wheeler@wisconsin.gov.

Alert: Use of American Iron and Steel (UAIS) Need valves? Order them early!

Some projects are experiencing delays of up to 24 weeks in receiving UAIS compliant parts – most notably valves. If your project has time critical concerns and you have a documented delay in delivery of UAIS parts, we encourage you to review the EPA waiver requirements and consider whether a waiver request would help your project.

For information on what to include in a waiver request, please see Appendix 1: Information Checklist for Waiver Request contained within American Iron and Steel Requirement Guidance (March 20, 2014) (page 15), found on the EPA UAIS website at: http://water.epa.gov/grants_funding/aisrequirement.cfm.

Once you have your information for the waiver request, contact Becky Scott, the UAIS coordinator for our program, at rebecca.scott@wisconsin.gov or 608-267-7584. Your request will need to be submitted to the U.S. EPA by Becky.

June 30 Deadline

SFY 16 SDWLP Applications (includes PF)

SFY 16 CWFP Hardship Applications

To compete for principal forgiveness (PF) funds and/or loan funds from the Safe Drinking Water Loan Program (SDWLP) or for Hardship funding from the Clean Water Fund Program (CWFP) in State Fiscal Year (SFY) 2016, you must **submit a complete application (including plans and specifications) to DNR postmarked, shipped or hand delivered by June 30, 2015**. Also, by June 30, you must have received DNR approval on the engineering report for your project.

Hand delivered applications are due no later than **4:00 p.m.** on Tuesday, June 30, 2015.

SDWLP SFY 2015 Final Funding List

Last fall, we had remaining funds available for loan awards in the State Fiscal Year (SFY) 2015 Safe Drinking Water Loan Program (SDWLP).

DNR continued to accept SDWLP applications seeking loan-only funding (funding without principal forgiveness) until March 31, 2015.

The DNR received 5 post-deadline applications totaling \$35,917,757 for SFY 2015 SDWLP funding.

The SDWLP SFY 2015 Final Funding List has been updated to include the post-deadline applications, http://dnr.wi.gov/Aid/documents/EIF/news/SDWLP_SF2015_FINAL_Funding_List_4.pdf.

Questions regarding the SDWLP should be directed to Mary E. Wagner at 608-267-7475 or marye.wagner@wisconsin.gov.

Mail All Completed SDWLP and CWFP Applications to

U.S. Mail

Wisconsin Department of Natural Resources
Community Financial Assistance - CF/2
101 S WEBSTER ST
PO BOX 7921
MADISON, WI 53707-7921



UPS and FedEx

Wisconsin Department of Natural Resources
Community Financial Assistance - CF/2
101 S WEBSTER ST
MADISON, WI 53703



DON'T email or fax any applications.

Webpage Updates to Include Rule Revisions

Environmental Loans staff are reviewing web pages for content affected by the rule revisions that will be effective July 1, 2015. We continue to make progress with our review efforts and anticipate the webpages being updated with the rule revisions before the end of July.

More details about the rule revisions will be forthcoming in future E-Bulletins. If you have questions about webpage content or final rule revisions for chs. NR 162 (CWFP) and NR 166 (SDWLP), contact Jeanne Cargill at 608-267-7587 or jeanne.cargill@wisconsin.gov.

Staff Change - Laurie Fike

Laurie Fike, an Environmental Loans Project Manager, has retired from the DNR. We will miss her stories, baked goods, and friendly personality. We wish her well as she pursues the various activities she so enjoys.

Active projects currently assigned to Laurie are being reassigned to other project managers. We will notify you of your new project manager when the assignments are finalized.

General program questions regarding Clean Water Fund Program (CWFP) can be directed to Candice Sovinski at candice.sovinski@wisconsin.gov or 608-264-8986. General program questions regarding Safe Drinking Water Loan Program (SDWLP) can be directed to Mary Wagner at 608-267-7475 or marye.wagner@wisconsin.gov.

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Cindy Wheeler
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Remember to contact your
Regional CME prior to your
pre-construction meeting.

Regional Construction Management Engineers (CMEs):

Northeast Region:
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robert.hannes@wisconsin.gov

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cell number not yet available

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Frank Fuja
414-303-1711
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Western Region:
Vacant

**Bureau of Community
Financial Assistance**
101 South Webster Street
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The *Environmental Loans E-Bulletin* is written by staff in DNR's Environmental Loans Section to provide up-to-date information on both the Clean Water Fund Program and the Safe Drinking Water Loan Program. It is sent out periodically to alert subscribers of the latest news, updates, and upcoming deadlines; to highlight program changes; and to provide assistance on topics that need clarification.