Staple Receipts Here (Face Up)

SEE INSTRUCTIONS ON PAGE 4

LAST REVISION 02-07-08

Form 9300-139L Rev. 02-08

Mth / Day	Official Business State Business Purpose of Trip	FUND	ACTV	OBJT	Home Station From	Home Station To	Time of Depart AM or PM	Time of Return AM or PM	Private Vehicle Miles	Private Vehicle Rate	Private Vehicle Amount	Lodging * Use (X) if Direct Billed	Meals Incl. Tax & Tip Morn.	**	Noon	Even.	Other Allowable Items	Amount	5090 Non-Taxable Total for Day	5080 Taxable *** Total for Day

Department of Natural Resources

TRAVEL VOUCHER

Form 9300-139L Rev. 02-08

Document Number

TL370 | | | | | | | | | | | |

Justification of Exceptions:

__ Perm, Seas, Proj __ LTE

__ Non-State Employee

Civil Service Title

Employee Name (Last, First M.I.)

Home Station Address/Bureau - Floor

City, State, Zip Code

Social Security NO. **LAST FOUR DIGITS ONLY**

000-00-

Bargaining Unit (Alpha) <<<<<

Travel for: Month-Year

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