

Agenda Item	Key Points	Outcomes, Next Steps, Assignments
<p>1. Call to Order</p>	<p>Members Present via phone: Bryan Much, Chair; Rob McConnell, Vice-Chair; Craig Johnson; Mitch Winder; Kira Benkert</p> <p>Others Present via phone: Cathy Burrow – DNR</p>	<p>Called to order at 7:00 p.m.</p>
<p>2. Previous meeting minute approval / agenda repair</p>		<p>Rob moved to approve the minutes of the 10/17/17 meeting. Second by Kira. Motion passed.</p>
<p>3. Chair report</p>	<p>Bryan gave an update on the Council appointment process which was discussed and action taken at the first Council meeting. He has drafted the form, based on the State Trails Council form and sent it in.</p>	<p>Cathy will forward it to the DNR forms team to have it designed as a fillable PDF. It won't take more than one month. She'll send it out as a draft and the Council will be able to take action at the next meeting.</p>
<p>4. Resource support for developing Off-Highway Motorcycle (OHM) administrative code</p>	<p>Bryan read the requests the Council makes regarding the recommendation for use of OHM administration funds to advance the OHM Administrative Code.</p> <ul style="list-style-type: none"> • No more than \$10K for the duration of the project. However, the Council acknowledges that a situation could arise due to extraordinary circumstances that would require additional hours beyond those budgeted. This would be addressed by the council if it arises. • Department to provide periodic reports of progress and hours/funds spent. Likely tied to critical points on the timeline. • Council to have a single member to have direct access to the writer. This is envisioned as interviews about topics before starting on a subject, questions posed and answered, potential provisions and ramifications, the need for statute changes, and the like. • Department to try to find opportunities to shorten the process. Particularly to avoid the legislative blackout period if possible. 	<p>Rob moved to approve the \$10K to get the process started. Second by Mitch. Motion Passed Unanimously</p>

5. DNR Report	<p>The Dept. is looking to have an introductory meeting with as many Council members as can attend in person and the DNR internal team working on the administrative code. Tentatively planned for mid-January. We will try to firm up a date in the next couple of weeks.</p> <p>This will not be a kick-off meeting, Mike will be starting to work on this before the end of the year.</p>	
8. Public comment	None.	
9. Council member items	<p>Rob happy to get things going and it looking forward to meeting everyone in person.</p> <p>No other comments at this time.</p>	
11. Adjourn		<p>Kira moved to adjourn the meeting at 7:09 p.m. Second by Craig. Motion passed.</p>